

# ASA SOUTH WEST REGION

President C.Elliott

## Minutes of the Swimming Committee Meeting held on Thursday 26<sup>th</sup> February 2015 at the Regional Offices, Wellington at 6.30pm

<b><u>PRESENT:</u></b>	R. Margetts	RM)	Chairman & Competition Secretary
	C. Elliott	(CE)	President & Cornwall
	G. Cockill	(GC)	Board Representative
	L. Elliott	(LE)	Officials Secretary
	E.Gilburt	(EG)	Licensing Officer
	J.John	(JJ)	Coach Representative
	A. Smart	(AS)	Dorset
	J.Stoneman	(JS)	Devon
	C. Tremellen	(CT)	Swimming & Events Management Secretary

**APOLOGIES** - P.Gonsalves R.Johnson, M. Britton, S. Yeoman

**1/15 MINUTES OF THE PREVIOUS MEETING HELD ON 9<sup>TH</sup> OCTOBER** signed as true record

### **2/15 MATTER ARISING**

- 2.1 21.1 CT queried whether all clubs were aware of the available funding. Affirmative
- 2.2 22.11 ASA Winter Championships will be held at Ponds Forge 17<sup>th</sup> – 20<sup>th</sup> December 2015
- 2.3 30.14 At the recent members Forum it was agreed that each discipline should have their own Swimmer of the Year (SoY) and that an overall SoY should be voted on by the Forum. S-M O'Connor's achievements have been sent to John Bird.

### **3/15 EVENTS MANAGEMENT REPORT**

- Minutes of the meeting on 4<sup>th</sup> Feb had been circulated.
- 3.1 Presentations – some form of banner required behind podium. CT consulted with David Flack who will call a meeting to discuss all matters relating to presenting competitions across all facets.
  - 3.2 PA at Hengrove. CT now has contact details of a provider. Noted that the speakers need to be placed higher .
  - 3.3 Swimrite vouchers: CT had contacted company requesting the vouchers previously used for Bagcats now be provided for top swims. Positive reply but awaiting details.
  - 3.4 Contingency plans: these had been updated due to changes to competitive structure. All agreed.
  - 3.5 Income and Expenditure for 2014: Noted that there was only a slight fluctuation year on year for most competition however the expenditure for the age groups was, as expected, much higher in 2014 due to the use of Hengrove.
  - 3.6 Millfield have now produced a comprehensive risk assessment document. Noted that this includes danger of spillage of hot drinks. In view of their RA CT to request more personnel barriers. RA also states that officials need to help with evacuation – to be included in briefing
  - 3.7 Sprint meet: Email from GL1 requesting a shortening of our booking time due to pressures of public swimming/ lessons etc. CT to discuss with staff.
  - 3.8 Masters inter-county: agreed to move this around the region to include, Dorchester and Tiverton.

- 3.9 Lectern: RM suggested that as we need a lectern for our galas especially in 10 lane pools we purchase one for each County with the proviso that they are always available for our use and that, if damaged, they are replaced by the county. Agreed that clear perspex ones would be best on poolside. It was also possible to have Regional logo on them.
- 3.10 Radios: two are being returned to Les Debenham for repair. LE stated that these would be required for Plymouth.
- 3.11 2016 Competitions: Agreed that we should try to hold all Summer Championship in May if possible, using same pools as this year. CT to contact Hengrove and Millfield.

#### **4/15 COMPETITION SECRETARY'S REPORT**

- 4.1 Having looked at the times on ranking RM thought that a lot of consideration times would have to be rejected.
- 4.2 Para swimming events would now not be held during the age group Championships due to lack of numbers so all will compete in the Youths as before.
- 4.3 Request from Devon for a delayed closing date for the 800/1500m events as their L/D event would not be held until after closing date. Agreed to accept these by email from clubs on Sunday 26<sup>th</sup> April
- 4.4 Zonal Meet: discussion re whether this competition should continue. Agreed that due to the limited available weekends it was better to leave these free for clubs to run open meets as Region did not need the income.

#### **5/15 MASTERS REPORT**

- Secretary not present but sent report.
- 5.1 Training camp in January was very successful. Camp oversubscribed. Will require the 25m pool next year to accommodate more swimmers. Many very positive comments which can easily be incorporated into next year's camp.
- 5.2 Agreed that fee for next year's camp should be £20 to bring it in line with age group camps.

#### **6/15 LICENCING OFFICERS REPORT**

- 6.1 List of meets licensed to date circulated at the meeting.
- 6.2 New licensing criteria have been published and take effect from 1/3/15. Following the cessation of published minimum QT's for L1 & L2 and no upper limit restrictions placed on L3, clubs are expected to set times appropriate to the level of competition – situation to be reviewed in 12 months.
- 6.3 Waiver of the £25 fee will continue for L4 Club Championships where the club also runs L1 – L3 meet in same competition year, but the waiver will not apply for any L4 multi-club events.
- 6.4 L1 & L2 pools must have a pool length certificate. Some pools in region need to be measured.
- 6.5 Technical official requirements have been revised and more are required for all level of meets. Concern was expressed that clubs may find it difficult to meet these requirements especially at L4

#### **7/15 OFFICIALS SECRETARY'S REPORT**

- Minutes had been circulated.
- 7.1 Agreed to hold a disability CPD module on Oct 4<sup>th</sup> prior to the para- swimming competition.
- 7.2 Jill Beard to book classroom at UWE if possible and contact someone to run course.
- 7.3 All Counties carrying out training so numbers of qualified officials are increasing. All Counties organising Mentoring CPD and FINA update courses as required.
- 7.4 Some Clubs are still not providing the required number of officials. The Relay gala was the worst attended apart from the Masters.

**8/15 PARA-SWIMMING MEETING REPORT**

Minutes had been circulated

- 8.1 CT Stated that this had been a very useful meeting & well attended.
- 8.2 Dave White, Para-Swimming Pathway Officer, gave a comprehensive account of the current situation nationally and what his aims and areas of focus are currently.
- 8.3 Talent ID is being run by Everyone Active in Plymouth and will be rolled out to other pools – Horfield and Bournemouth (?Poole).
- 8.4 All Counties gave a resume of their current position and what help was required.
- 8.5 Agreed the formal subcommittee should be reinstated with the next meeting in September – request to the Board. Proposed constitution attached in Appendix 1. Counties to appoint someone to attend this committee.

**9/15 COACHES REPORT**

- 9.1 The last meeting of the committee had to be cancelled due to illness and non-availability. Due to be held on 16<sup>th</sup> March.
- 9.2 JJ and CT had attended a talent meeting at Loughborough on 23<sup>rd</sup> Feb which was very helpful. Next meeting will be in August.
- 9.3 Talent Camps: Lindsay Dunn provided a comprehensive report of the camps and Jo John provided additional background. Four camps were held – 2 for 11yr and 2 for 12yrs (36 girls & 36 boys in total) at Canford School and Marlborough College.
- 9.4 The budget was £2,000 but the cost to the region was much lower than this as all swimmers paid £20 per day.
- 9.5 As this is a great opportunity to enhance coach and parent education as well as developing swimmers it was agreed that the budget for the year could be increased to £4 – 6,000 which would allow for the involvement of more coaches and overnight accommodation. CT to meet with Lindsay to draw up plans for this year.
- 9.6 Talent pathway will be developing a programme for County training targeted at 9/10yr olds in due course.
- 9.7 Thanks expressed to Lindsay for all the organising and to Jo John for leading the coaching.
- 9.8 CT had requested a specific site on the Region's website dedicated to coaches information.

**10/15 COUNTY REPRESENTATIVES REPORTS**

- 10.1 DEVON: Championships completed with age as at 31<sup>st</sup> Dec.& no 9yr olds. Entries down possibly due times but will be made up in Development galas. ASA Participation attending sprint gala with questionnaire to evaluate benefits to city.
- 10.2 CORNWALL: had a couple of meeting with Paul Shergold (Club Dev Off) re networks. Level 1 course starting shortly – almost full. ASA CEO attended County dinner and had discussions with County Council.
- 10.3 DORSET: part way through championships. Entries OK.

**Next meeting 25<sup>th</sup> June**

**APPENDIX 1**

Proposal for formation of committee

**Para-swimming Sub-Committee (PSC):**

Shall consist of:

The Para-Swimming Pathway Officer  
The Swimming Committee Secretary  
The Swimming Competition Secretary  
One representative from each county

The committee has the authority to co-opt a specialist without power to vote to advise on a specific task

Five to form a quorum

The duties of the committee shall be to:

To advise and make recommendations to the swimming committee on matters relating to para swimming  
Appoint a chairman from it's members  
Convene meetings not exceeding two per annum  
To make recommendations to the swimming committee for disability Swimmer of the year