

Minutes of meeting on Saturday 8 June 2019 at 2.00pm in the SASP Offices, Wellington

Present: Ian Stuart, Mary Hooper, Mike Shortman, Alyson Bashford, Jean Pitfield, Georgina Coombs, Christine Merrifield, Paul McNally, Clair Murphy, Paul Davis, Lou Collings, Viv Ebbs

- |     |  | <b>ACTION</b> |
|-----|--|---------------|
| 1.  | <u>Apologies</u><br>Apologies were received from Sarah Pullan, Keren Element, Chris Seall and Roger Downing.   |               |
| 2.  | <u>Minutes of Previous Meeting</u><br>The minutes of the meeting held on 9 February 2019 were approved as a true record and signed by the Chairperson.   |               |
| 3.  | <u>Matters Arising not covered by the Agenda</u>   |               |
| 3.1 | <u>Item 3.6. Multi Regional Competition 2019:</u><br>Mary reported that she has not heard from the South East Region. She has organised a meeting with London Region later this month.   | <b>MH</b>     |
| 3.2 | <u>Item 3.8.3 Grade Days</u><br>Lou reported that the pool and extra rooms in the Community Centre are booked for 9 November. The rooms will enable courses to take place and a room will be allocated for splits stretches<br><br>She reported that the last Grade day went really well with Routine Grades being held first while the splits assessments for the figure grades were taking place upstairs. It was agreed that numbers should not be reduced but an extra hour of pool time should be booked. Lou to action this. | <b>LC</b>     |
|     | Lou reported that there had been an issue with the measurement of splits, especially over-splits. She will write to Sarah Clarke requesting that national guidelines are produced  | <b>LC</b>     |
|     | Lou will also write to the parents of the swimmers concerned as well as the secretaries of the clubs involved to say that national guidelines are being developed and she will inform the judges that it is being investigated nationally.   | <b>LC</b>     |
| 3.3 | <u>Item 4.1 Regional and Club Development</u><br>Mary reported that all clubs have returned their Training Needs Analysis forms.   |               |
| 3.4 | <u>Item 4.1.2 Courses and Funding</u><br>Mary reported that the Level 3 course, which took place earlier this year, was only a pilot and the candidates are not qualified. A new Level 3 course will be introduced at the end of the year. Mary will forward the email to clubs in the Region as soon as she has any information. Places will be limited so potential candidates should apply as soon as they hear about the course.   |               |

	<b>ACTION</b>	
3.5	<p><u>Item 5.1 Competition Sub Committee</u> The notes from the Competition sub-committee held on 18 May were noted.</p> <p>Alyson reported that the pool and the meeting room at Plymouth are booked from 2.00-8.00pm for the Duet Training Competition on 23 November.</p> <p>Paul reported that he and Mary still need to discuss how the league points for the Walsall Trophy can be calculated so that he can develop a spreadsheet.</p>	<p><b>ACTION</b></p> <p><b>PD/MH</b></p>
4.	<p><u>June Competition, Officials, Timings etc</u> Mary explained that there is an issue over swimmers who were still registered Category 1 at the closing date for the competition. It was noted that the Conditions did not stipulate that swimmers should be registered Category 2 by the closing date. All the swimmers concerned are now registered Category 2. Mary requested that we encourage the swimmers and allow them to swim. A discussion took place after which the Committee agreed that the swimmers that were Cat 1 at the closing date and are now Category 2 would be allowed to swim. Mary to inform Sarah of the Committee's decision</p> <p>The Committee agreed that an additional note is added to the Conditions, stating "All Conditions must be met by the closing date for the competition"</p> <p>Alyson to add the above note to all Competition Conditions.</p> <p>An administrative error by one club meant that one swimmer was penalised and would not be allowed to swim. After a discussion the Committee made a recommendation that the swimmer could take part in the competition. Paul to add the swimmer to the scoring spreadsheet.</p> <p>It was decided that in future the competition closing date is set for one week earlier, ie 28 days prior to the competition date.</p> <p>Mary will produce a document to go out to all clubs with rules and regulations for all competitions.</p>	<p><b>MH</b></p> <p><b>AB</b></p> <p><b>PD</b></p> <p><b>AB</b></p> <p><b>MH</b></p>
4.1	<p><u>Officials for 22 June Competition</u> Paul reported that Scorers who had failed the last course would be asked to score at this competition. Viv to contact the candidate from St Austell. Sarah has organised the Judging Panels for the Figures, and the meeting agreed that 3 panels of 4 judges would be used for Routines.</p>	<p><b>VE</b></p>
5	<p><u>Grade Days, Dates and Venues</u> The following dates for Grading were agreed: Saturday 9 November 2019 at Burnham-on-Sea Saturday 11 January 2020 at Burnham-on-Sea Sunday 15 March 2020 Routine Grades at Bath Saturday 21 March 2020 at Burnham-on-Sea Saturday 16 May 2020 at Burnham-on-Sea</p>	<p><b>LC</b></p>
6	<p><u>Duet Training Competition 23 November 2019</u> See Item 3.5 above</p>	
7	<p><u>Web site</u> Viv to arrange for the inclusion of grade dates, results, calendar and any other relevant event information on the South West Region website</p>	<p><b>VE</b></p>

**ACTION**

8 Any Other Business

8.1 Music at Competitions

Georgie reported that the underwater speaker was only working intermittently at the last competition. Ian agreed to check the underwater speakers as he has several.

**IS**

Ian reminded clubs that there must be 4 seconds of silence at the beginning of the music for a routine.

**All clubs**

9 Date of Next Meeting

The next meeting will take place on Saturday 14 September at 1.00pm

There being no further business the meeting closed at 4.00pm

**Agreed by Chairperson and agreed to be a true and accurate record**

**Date: ...12.6.2019.....**

Signed .....

Date.....

Chairperson

Circulation: Ian Stuart, Mary Hooper, Mike Shortman, Chris Seall, Alyson Bashford, Jean Pitfield, Sarah Pullan, Georgina Coombs, Christine Merrifield, Paul McNally, Clair Murphy, Paul Davis, Lou Collings, Roger Downing, Viv Ebbs