

ASA SOUTH WEST REGION

President B.Batley

Minutes of the Swimming Committee Meeting held on Thursday 10th October 2013 at the Regional Offices, Wellington

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| <u>Present</u> | R.Margetts | RM) | Chairman & Competition Secretary |
| | E. Gilbert | (EG) | Licensing Officer |
| | L.Elliott | (LE) | Officials Secretary |
| | R.Johnson | (RJ) | Masters Secretary |
| | M. Britton | (MB) | Gloucestershire |
| | A.Smart | (AS) | Dorset |
| | C. Elliott | (CE) | Cornwall |
| | J. Stoneman | (JS) | Devon |
| | P.Gonsalves | PG) | Somerset |
| | D.Flack | (DF) | Board Chairman |
| | C.Tremellen | (CT) | Swimming & Events Management Secretary |

Apologies M.Mosley

13/26 Minutes of the meeting held on 27th June signed as a true record.

13/27 Matters arising

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| 27.1 | 16.3 | Academy in Dorset now has planning permission for 50m training pool. |
| 27.2 | 16.5 | Bristol bid for Beacon programme not successful but will reapply. |
| 27.3 | 17.6 | CT brought a bell for consideration which was satisfactory. Need to purchase a further 10 (incl one spare) |

13/28 Minutes of Masters Committee meeting 29th September

Minutes circulated

- 28.1 Masters records – Bernie Buck had agreed to set up and run records and had set a base line for each age group. New records could be set from Masters Sprints Gala that day. Times to go on the website with all information. All agreed.
- 28.2 2014 gala to be on 28th September.
- 28.3 RJ requested funding to visit Loughborough to see their development days. Cost approx. £150 – 200. Agreed.

13/29 Minutes of Coaches meeting 10th September

Minutes circulated (Coaches rep not present)

- 29.1 CT stated that we were required to run the regional phase 2 programme of talent development however there was no money set aside for this and it would have to come out of the network budget. CT trying to find out how much is left.
Agreed that in order for the camp to go ahead funding costs needed to be clear. CT to chase up coaches again as no details had been given so far.

13/30 Minutes of the Events Management Committee

Minutes circulated.

- 30.1 Disability Gala on 27th October – DSE no longer funding this but ASA will pay costs.
- 30.2 Championships 7/8th December: CT had collected 2 trophies for presentation.

CT in discussion with DF re putting photos and all previous winners of each trophy on the website.

- 30.3 Zonal meet – all in hand. Accommodation booked for 6 officials from London. CT now informed SE will also bring 6 officials – more accommodation to be booked.
- 30.4 Youth Championships 3/4/5th May at Plymouth – agreed to work with pool operators to allow the public as much access as possible. PCC to be acknowledged in programme for their support .
- 30.5 Age Group Championships 7/8th & 14/15th June
RM & CT visiting Hengrove during open meet in Nov to meet staff and decide arrangements
- 30.6 Relay gala now on 21st September at Millfield with Masters Sprints on 28th September.

13/31 Competition Secretary's Report

- 31.1 All 2014 competition information circulated. Still awaiting info re disability programme in Zonal Meet
- 31.2 Relay gala – agreed to include mixed relays and run over 2 sessions plus finals.
- 31.3 5/6 counties will run LD events LC (exception Dorset) therefore no restrictions for Time Trials and will be open to Masters.

13/32 Licensing Officers Report

- 32.1 Four Counties' County Blocks have been processed. Awaiting the remaining two.
- 32.2 Open meets for forthcoming year to date – Level 1 x 6; Level 2 x 2; Level 3 x 18
Two of the level 1 meets are on the same weekend but both clubs are aware.
- 32.3 One club is very late in submitting post meet documentation. No further applications from them will be processed until all outstanding paperwork received.

13/33 Minutes of the Officials Meeting 2nd October

- 33.1 LE had put together a spread sheet of clubs' provision of officials over last 3 years. Things are improving and most clubs do provide officials. Agreed to put the spread sheet on the website with a note on the home page to flag up those who help and those who don't.
- 33.2 Thanks to Lynne for her hard work in putting together the list
- 33.3 Certificated Disability seminar will be held prior to the disability gala on 27th October. Due to lack of available room at the pool this will be held in a local hotel.

13/34 Disability Report

- 34.1 From 2014 all swimmers competing in the Disability Gala in October must be classified.

13/35 Swimmer of the Year

- 35.1 Ruta Meilutyte, Jonathon Fox and James Guy were all nominated. A vote was taken & Jonathon Fox to be put forward as Swimming's nomination.

13/36 Swimming Secretary's Report

- 36.1 CT attended ASA TSC meeting on 8th September :
 - i) LTAD – report written by previous performance team – still to be signed off by new team.
 - ii) Zonal Meets are on 2 year rolling programme so will continue until 2015 at least. No changes to conditions or QTs
 - iii) Relays – age must be as at Nationals.
 - iv) Youngest age group @ Nationals will be 11/12yrs
- 36.2 Housekeeping – need to appoint someone to deal with room booking, signing in, refreshments, clearing up and locking up etc. CT stated that she was happy to do this as she already did most of it. Agreed.

- 36.3 Competition income and expenditure. CT explained that she had been hoping to bring this to the meeting but unfortunately had been unable to complete it as awaiting more information. It will be circulated as soon as complete.

13/37 Development Plan

- 37.1 CT circulated a draft plan which included additional funding for staff support for National disability competitions @ £500
 37.2 Also added was £2000 for Regional Phase 2 training.

13/38 Secretarial Allowances

Agreed to leave unchanged – CT to inform Finance Officer

13/39 County Representatives Reports

- i) Gloucs -new competition manager in place, programme has been reviewed and new events added and QT's tightened. Several changes of club coaches in County.
- ii) Cornwall – LD events will be held with Devon. Concern re cost of coaching courses.
- iii) Devon – 150th anniversary next year, to hold an event to celebrate. LD with
- iv) Cornwall. J.Rudd appointed head coach for England Commonwealth Games team.
- v) Dorset – 2014 Championship programme agreed. Young Volunteer programme oversubscribed for next year.
- vi) Somerset – in process of getting the County's own PA system. Development meet held recently run by YV.

13/40 Web & Communications Co-ordinator

We had been asked to nominate someone but DF recommended it be left till next meeting.

13/41 Dates of 2014 meetings

February 20th, June 26th, October 9th

13/42 AOB

- 42.1 MB queried whether we had Risk Assessments – all in place
 42.2 CE stated that lane 5 block at Millfield was twisted. CT stated she had passed this on to the Life Guard but would email the manager to remind them.

 C.Tremellen Secretary

 R.Margetts Chairman

Post meeting note: Age Groups Championships on June 7 & 8th will be held at Millfield