

# ASA SOUTH WEST REGION

President S Dors

## Minutes of the Swimming Committee meeting held on Thursday 23<sup>rd</sup> February 2017 at the Regional Offices

<b><u>Present:</u></b>	R. Margetts	RM)	Chairman & Competition Secretary
	L.Elliott	(LE)	Officials Secretary
	S.Haigh	(SH)	Masters Secretary
	J.John	(JJ)	Coaches representative
	C. Elliott	(CE)	Cornwall
	M. Britton	(MB)	Gloucestershire
	A.Smart	(AS)	Dorset
	J.Stoneman	(JS)	Devon
	P.Gonsalves	(PG)	Somerset
	G. Cockill	(GC)	Board Representative
	C. Tremellen	(CT)	Swimming & Events Management Secretary

**Apologies:** S.Dors, L.Leffers, S.Yeoman, D Flack

**17/1** **Minutes of meeting held on 13<sup>th</sup> October** signed as true record

**17/2** **Matters arising**

- 2.1 27.2 Decided against security for time being. J.Henry & CT to monitor at Hengrove.
- 2.2 28.3 Overseas meet. Team members over 18 will not be DBS checked as insufficient time and not required for GB events.
- 2.3 28.3 Contingency plans now complete. Finance Officer, RM and CT have copies.
- 2.4 38.2 School Relays – not at Millfield 2017 but numbers will be reduced.

**17/3** **Minutes of Coaches meeting 29/11/16**

- 3.1 Coaches conference (Nov 16) – only 15 attendees. Need to spread the word better.
- 3.2 Clarity required regarding different coaching education opportunities.
- 3.3 Winter Championships – 2017 will be long course. Proposed no relays and to have senior and junior finals. Agreed by TSC. Suggestion not to have presentation –TBD

**17/4** **Licensing Officer's Report**

Not in attendance but sent the following

- 4.1 Licensing generally going well.
- 4.2 Entry times: Suggested entry times for open meets at levels 1 – 3 circulated however LL suggested that L1 times should be reduced as some meets not filled. Noted that meets in Cornwall might find times too restricting. CE to discuss with organisers. Agreed in principle as guidelines but need monitoring.
- 4.3 County competitions have gone well so far.

**17.5 Minutes of the Events Management Meeting 15/02/17**

- 5.1 Disability Gala at Horfield on 12<sup>th</sup> March all set.
- 5.2 Summer Championships:  
**Hengrove:** CT informed SRS will not be allowed to attend. RM to circulate information in advance and print link for online ordering in Hengrove programme.  
**Catering:** food at Hengrove was diabolical and has not improved at Open meets. Agreed that officials should bring their own and claim £5 if working all day. Tea and coffee will be provided. MB to ensure lap cards are available at Hengrove.  
**Millfield:** expected that queuing will be excessive for the swim shop due to issue at Hengrove. CT to discuss with staff.
- 5.3 Millfield will be closing during summer holidays to work on pool lining and it is unclear when the pool will reopen. Therefore -  
 Relay Gala will be held at Plymouth (S/C)  
 Masters will be held at Horfield
- 5.4 Life Centre – 2017 last year of 5 year contract. Pool provider happy to renew.

**17/6 Minutes of the Masters Committee meeting 5/02/17**

- 6.1 Meeting attended by Sharon Lock (ASA Masters Swimming Officer) – noted problem with communication. Discussion around database.
- 6.2 Swimmers will need a ranked time to enter Nationals in October. These are currently quite low but will be tightened over time. Need to promote the requirement for QTs for our Masters competition.
- 6.3 Development Day – arrangements progressing well. Already have 17 applicants. Sports Psychologist and land training expert attending.
- 6.4 Regional Decathlon winner Simon Veale – placed 5<sup>th</sup> nationally. Totnes SC finished 2<sup>nd</sup> in Men's National Team section of Decathlon and Gloucs City Ladies finished 3<sup>rd</sup>.

**17.7 Minutes of the Officials meeting 15/02/17**

- 7.1 Disability Gala – parents/officials attending from outside Region able to attend the CPD course running prior to gala. Numbers required.
- 7.2 Numbers of officials at competition (excl Masters) have been good. Some clubs still not providing much assistance.
- 7.3 Information and requests for help sent out but most replies will return when parents know when the children are competing.
- 7.4 CPD courses: Para course prior to gala – 16 so far. Other CPD courses will be run once changes to FINA rules known
- 7.5 Annual report on courses and qualifications. Numbers of completions increased.
- 7.6 DBS and safeguarding now required for everyone running courses.

**17/8 County & Regional Talent Pathway**

- 8.1 County conference 5<sup>th</sup> March – all set up. All counties participating except Wilts. List of Coaches and Team Managers received. Numbers good.
- 8.2 Regional conference 10<sup>th</sup> June. Information still to be circulated.
- 8.3 Regional Head Coach: Matt Puddy. 10 coaches have applied to be skills coaches
- 8.4 Parents talk – room booked on Sunday 21<sup>st</sup> at Millfield during afternoon warm up.
- 8.5 Training Days – booked at Oxley LC, Sherborne on July 16<sup>th</sup>, Oct 22<sup>nd</sup> and Dec 3<sup>rd</sup>.
- 8.6 Meeting for Programme Lead (CT) and Head Coach Tues 28<sup>th</sup> Feb at Loughborough.

**17/9 Competition Secretaries Report**

- 9.1 Records – it is now possible to get new records from ASA database. RM has sort this and will update after each major competition. Requires a change to rule –  
*.3.1 A Record shall be recognised if made by a Competitor who is representing a Club affiliated to the region or whose Ranked Club, in ASA Membership, is affiliated to the Region.*  
*.3.4 ASA Rankings will be checked by the Regional Competition Secretary after every ASA, or higher quality, Long Course event for new Records. These shall be notified to the next Swimming Committee meeting.*  
 All agreed.
- 9.2 Para entries fairly good but not many from SW.

**17/10 Overseas meet update**

- 10.1 Lyn Rayment (Plymouth L) appointed Assistant Team Manager  
 James Richards (Gloucs) & Glenn Bailey (Seagulls) appointed Assistant Coaches
- 10.2 SRS will provide T shirts, staff polos and hats free of charge again.
- 10.3 Flights, accommodation at Heathrow (Staff) have been booked. Hotel and transport at Zagreb booked.

**17/11 Swimming Secretary's Report**

- 11.1 CT attending Regional Swimming Managers meeting at Loughborough on 5<sup>th</sup> March.

**17/12 County Representative Reports.**

- 12.1 **Gloucester**: Part way through Championships using new programme with finals. All in hand for the Pathway programme
- 12.2 **Devon**: Championships completed – numbers up, good standard. 800/1500 L/C next week. Relays and sprints to follow. Officials training – numbers good.  
 Pathway programme – all set. Young volunteers invited to observe.  
 Parents talk held at Championships.
- 12.3 **Cornwall**: Part way through Championships using consideration times. Running a safeguarding course & Time to Listen courses.  
 L1 coaches course being run through Plymouth Network in Launceston now complete. L2 course booked June and further L1 in September.  
 Successful Development Day with Young Volunteers and will run another this year.
- 12.4 **Dorset**: County Championships- 1 weekend to go. Pathway Programme – all in hand.  
 Past President Jean Holland awarded BEM in New Year's Honours list
- 12.5 **Somerset**: Championships finished. Ran Long & Short course competition.  
 Development meet moved to 25/26<sup>th</sup> Nov due to pool closure.  
 Pathways Programme all in hand.

**17/13 AOB**

- 13.1 PL has new Head coach – Robins Armayan  
 Next meeting 22<sup>nd</sup> June.

Signed \_\_\_\_\_  
 C Tremellen Secretary

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 R.Margetts Chairman