



## OFFICIALS COMMITTEE MINUTES

Minutes of the meeting held on Wednesday 5<sup>th</sup> October 2016  
at the Regional Office, Wellington.

**Present:**

Robert Margetts (RM)	ASA SW Swimming Competition Secretary
Chris Tremellen (CT)	ASA SW Swimming Committee Secretary
Maureen Davies (MD)	Representative Cornwall
Mel Jeynes (MJ)	“ Devon
Jill Beard (JB)	“ Dorset/Officials Exam Organiser
Neil Harper (NH)	“ Gloucestershire
Graham Cockill (GC)	“ Somerset
Paul Robbins (PR)	“ Wiltshire
Lynne Elliott (LE)	ASA SW SOC Secretary

It was agreed Paul Robbins should take the Chair.

<b>1/16-2</b>	<b>Apologies for Absence:</b> Sue Dors	ACTIONS
<b>2/16-2</b>	<b>Minutes of Meeting held 17<sup>th</sup> February 2016:</b> These were accepted and signed.	
<b>3/16-2</b>	<b>Matters Arising:</b> Those not arising in Agenda. 4/16-1 JB passed on names of Young volunteers. Official from Cayman Islands has been on poolside & agreed progress. 5/16-1 LE passed on information to clubs/Counties re officials at events. 9/16-1 JB raised question of Starter Trainee at events at SOG.	
<b>4/16-2</b>	<b>Correspondence:</b> None other than information sent round by E.mail.	

<p><b>5/16-2</b></p>	<p><b>Regional Events 2016:</b>  Numbers of Officials attending events has generally been good, clubs are improving at contacting sec. Main difficulties were 1 day at Age Groups (but with announcements made &amp; Coaches of the clubs present notified officials did volunteer for the following day), Relays and had to chase clubs, Masters which is always difficult but just managed.  Members given copies of the Breakdown of attendance so far this year - a slightly different layout hopefully to make it easier to compare across the events. Generally tends to be inconsistent - presumably due to who is swimming and whether the parents are officials. Paignton have not had any representation.  Others -  Millfield , Salisbury, Yeovil - Youths  Southwold, United Bristol, Weston Super Mare - Youths/Fast Five  Cheltenham - Youths/Age Groups  Gloucester, Poole - Age Groups  Soundwell - Fast Five  LE reminded everyone that more help is still needed for the Winter Championships so please pass this message round the Counties.</p>	
<p><b>6/16-1</b></p>	<p><b>Seminars/CPD:</b>  JB held 3 seminars over the Region for Referees &amp; those who train officials, which was the update on Training/License Meets and also included the new Contemporary Issues. 58 attended across the Region - and a further 36 received the paperwork afterwards. A further 19 attended the Contemporary Issues, and in Devon held a Mentoring CPD for 16 others.  The new Contemporary Issues is now available and also on line.   Next year plan to hold the Para Swimming CPD, before the event at Horfield on Sunday 12<sup>th</sup> March at UWE with Dave Jones as Tutor.   Has been request for further Mentoring CPD so need to consider around the Region. As it is likely new FINA Rules will be out September 2017 to look at that time of year.</p>	<p>JB to book room &amp; contact Dave Jones.</p>
<p><b>7/16-1</b></p>	<p><b>Officials Training:</b>  JB reported that as Regional Co-ordinator training is progressing. It is assumed that notification of J1 passes has included the requirement for Contemporary Issues - a reminder to everyone to check these. Some discussion on whether new J1 books will include this, hopefully will do so when any new FINA Rules are included. Timekeeper passes are forwarded to the ASA and will appear on the quarterly updates on officials.  Counties reported they are planning the usual programme of CPD events, Cornwall reported they are considering providing CPD sessions at County galas where they have enough officials on poolside to allow this.</p>	

<p><b>8/16-1</b></p>	<p><b>SOG:</b>          JB has sent round the instructions on how to use the Contemporary Issues CPD on-line, feedback from elsewhere seems to show it does help to navigate the site.</p> <p>BS Referee &amp; Starter Development Programme - information has been sent out via Officials News. There will be places for 12 Referees &amp; 12 Starters, applicants will need the County &amp; Region to endorse. On discussion generally felt there may be no-one in SW who can fulfil the criteria but need to encourage those who may be suitable. It was suggested that hopefully this may be a rolling programme every 2 years.</p> <p>Discussion regarding request from Mark Davies for comments on the proposal that numbers of Officials in clubs should be part of Swim 21 requirements particularly for those who run Open Meets. This is partly because it seems there are clubs who make a lot of money out of these meets, import all the officials needed and are not using their own resources - so it can be a burden for officials in some areas. Generally the comments were that clubs should be encouraged to have officials but this can be difficult for some very small clubs, and whether this should be part of development of clubs not a requirement of Swim 21, and how this could be incorporated into Licensing Open Meets, but could only be a percentage not numbers.</p> <p>Swimsuits and Religious Beliefs - Discussed the issues arising from the difficulties sometimes posed as highlighted by the participation aspect of the CI CPD &amp; response requested by Mark Davies. Generally felt that up to Regional Level should be no major difficulties, and would include the issue of severe scarring.</p> <p>Discussed issues that have arose regarding photography and that the requirement for signing at galas is no longer a necessity. JB produced a leaflet she has done for their Open Meet which includes visual &amp; written information from Wavelength, and it will be given to all club coaches &amp; to everyone purchasing a programme. Generally felt that something like this is needed to promote awareness and would be helpful to have posters/ information to include in the events packs as well as information for clubs. RB noted that any information sheet needs to come from the Safeguarding Board.</p> <p>Discussion re request to consider remuneration of Young Volunteers. Consensus was that the Young Volunteers should receive expenses as other officials, and that any existing scheme of expenses should be promoted.</p>	<p>JB to report back to SOG on all these issues.</p>
----------------------	---	--

9/16-1	<p><b>AOB:</b>  MJ has a member who wanted further information on becoming an Official as a Disabled person. Generally felt this should be on individual basis and will accommodate as far as possible.</p> <p>NH - has had issues with Welsh official regarding the correct rule reference number to be used on Disqualification forms. Generally felt there was not a clear answer but the description of the infringement was most vital.</p>	
--------	--	--

Meetings 2017 - Wednesday 15<sup>th</sup> February  
Wednesday 4<sup>th</sup> October

Signed - Chairman..... Date .....

Secretary .....