



OFFICIALS COMMITTEE MINUTES

Minutes of the Meeting held on Wednesday 15th February 2017
at the Regional Office, Wellington.

Present:	Sue Dors (SD)	ASA SW Region President
	Robert Margetts (RM)	ASA SW Swimming Competition Secretary
	Chris Tremellen (CT)	ASA SW Swimming Committee Secretary
	Maureen Davies (MD)	Representative Cornwall
	Jill Beard (JB)	“ Dorset/Officials Exam Organiser
	Neil Harper (NH)	“ Gloucestershire
	Graham Cockill (GC)	“ Somerset
	Paul Robbins (PR)	“ Wiltshire
	Emily Taylor (ET)	SW Club Development Officer
	Lynne Elliott (LE)	ASA SW SOC Secretary

1/17-1 Apologies for Absence:
Mel Jeynes, Devon.

2/17-1 Minutes of Meeting 5th October 2016:
These were accepted and signed by the Chair, Paul Robbins.

3/17-1 Matters Arising:
Those not arising in the agenda.
6/16-2 RM - re Para-Swimming CPD query if parents/officials visiting from South Region (as a shared event) could attend. No problem with this, requested they notify LE as secretary so that numbers/refreshments allowed.

4/17-1 Club Development Officer:
Emily Taylor attended the meeting to discuss her role and provide any support to the Officials. Emily is working mainly with Club Networks and Stacey to improve communication, looking at a newsletter, information on the Web site. Emily is frequently asked by clubs about training of officials and what they should do. Also Swim 21 now has a training need element so clubs are having to think about their officials - so wanted to discuss if there was any help they could provide. JB - there are some changes

planned to do with co-ordination and this will be on-line. At present courses are run on a needs led basis and all registration needs to go through her to the ASA as otherwise monitoring is impossible. Generally ET needs to advise clubs to contact the County Co-ordinator, certainly spreading the word is of help.

5/17-1

Correspondence:

Generally e.mail information sent out to all members.

6/17-1

Regional Events 2016/2017:

2016 - Copy of summary regarding officials/clubs given out.

Basically only make any comment about any clubs that have more than 5 entries at an event. Generally there is a mix of provision by clubs - only 1 club, Paignton who were at a number of events and did not provide any officials. Bath University had a lot of entries at the Winter Championships and had no official - though I am aware that previously there has been an official who has nominated them. Other large entry was Millfield at the Youths with no help, but have had officials at other events, and generally they have improved and do contact me. United Bristol is a difficulty because there are clubs who are part of this group and I don't know who they wish to represent. NH - Bristol North, Bristol Penguins and Henleaze are the clubs.

There are definitely a number of clubs who rely on certain officials helping and if they unable to or their children are now in a different age group then doesn't seem to be others forthcoming.

Overall we do appear to have some new officials helping and I look forward to this continuing and would ask everyone to encourage them.

Summary of clubs providing limited help -

No help at 1 event of 4 - Carn Brea/Helston, Gloucester, Salisbury.

No help at 1 event of 3 - Chard, Dawlish, Penzance, Plymouth Leander

No help at 1 event of 5 - Street

No help at 2 events of 3 - Dinnaton, St Austell, Taunton, Yeovil

No help at 2 events of 4 - Poole, Tavistock, West Dorset

No help at 2 events of 5 - Southwold, Western S Mare

No help at 3 events of 4 - Cheltenham

2017 - Information on events sent out and have had some replies though expect more to reply as parents are aware of what swimmers are eligible to enter after the County Events finish. Will send out summary at end of February. CT able to clarify what is happening regarding the pool closure at Millfield affecting us in September.

Relays - at Plymouth 17th Sept 11.30am warm up.

Masters - not able to confirm at present.

Schools - RM to notify.

RM - query regarding Lead Referee - as this is specifically for the time between entries and the gala date it was previously agreed that LE would undertake.

7/17-1

Seminars/CPD:

CPD for Para Swimming arranged for 12th March before the Para Event at Horfield.

There has been some interest - 16 - so hope to see more officials..

Will look at further CPD for the Region when have the FINA Rule changes.

Wiltshire - Contemporary Issues in March.

Cornwall - Contemporary Issues this weekend at County Event.

8/17-1

Officials Training/County Update:

JB has sent everyone a copy of the annual report. Increase in current Licensed Officials is most pleasing and generally training going very well, and completion numbers are up. Has been registering the Timekeepers and seems now to be working well, but need to make sure everyone is aware that the Tutors are notified.

RM - query regarding the Referee scheme. Only started January and there was a meeting, and have been asked to give dates when available. At an Event will also be doing other duties besides Refereeing and each will have a Mentor at the Event. Also will have personal mentors, programme will last 4 years and will be ongoing to enable other Referees to join, the point is to bring experience back to the Regions.

9/17-1

SOG:

DBS/Safeguarding now required for all those who carry out officials training. Some discussion about this but Contemporary Issues is not eligible as has to be accredited Safeguarding, but GC raised the question of duplication and whether some time in the future CI could be accredited. JB will take this to SOG. JB - there are some queries to be answered regarding cost etc but this will be considered. Existing trainers must have DBS check quickly and Safeguarding as soon as possible, new trainers must already be cleared. There will be a register of trainers and these will be checked against courses. The on line system for payment of TK courses is working well, not so clear through the BACS system. Reminder TK course make payable to JB, J1/J2 payable to ASA. Following the discussion regarding swimsuits for those who have particular beliefs regarding dress attire there will be guidance issued very shortly.

Jury of Appeal at National Events - Regions have been invited to put forward 2 nominations who are experienced Referees & have officiated at National Events. This was discussed & agreed LE, and JB will ask Julia Airlie if she is willing to be nominated. Referee final assessments - there has been further discussion & Level 1/2 meets are not considered suitable, must have AOE.

Developing an on-line programme for J2S who wish to Referee but not necessarily progress to BS Referee (though may be useful as a training aid or pre-requisite to starting the BS Referee course) and likely to be issued shortly.

A Referee course leaders course is being arranged - PR to be nominated as unable to attend previous course. Other considerations refer to JB. (? Tracey Roberts & Helen Rogers.

10/17-1

Any Other Business:

SD - Thanks to everyone for arranging officials for the County Events, has attended some and pleased to see young officials on poolside.

MD - Advice re 10yr old who has severe epilepsy and often has seizures in the pool but wants to compete, discussed & suggestions regarding pool operator, use of outside lane only, extra life guard, contact ASA for guidance.

CT - Event at Hengrove in May - Tea/Coffee will be provided but officials will be given £5 allowance for Lunch as food provided is not suitable. Will check if Car Park charge is still applicable.

Next Meeting - Wed 4th October

Signed - Chairman..... Date

Secretary

