

Swim England South West Ltd. Safeguarding and Protecting Children Course Booking Policy

1. All bookings are subject to acceptance by the Region, and such acceptance will be confirmed to you by email with the Course Information.
2. All attendees must be members of a Club affiliated to Swim England South West Ltd.
3. All sections of the application form must be completed or the form will be returned to sender.
4. Swim England South West Ltd. reserves the right to cancel a course at short notice. In the event of the Region cancelling you will be notified by an e-mail and an alternative date offered or you will be added to a waiting list until another course is available.
5. The following non - attendance policy applies:

‘Should you fail to attend the Course either online or face to face or, participate in the full course, a fee of £25 (applicable July 2021) will be charged when you book onto another regional safeguarding course.

If, after booking on to a course you are unable to attend you must give a minimum of 3 working days (Monday – Friday) notice to prevent this policy being applicable.’

To cancel your attendance on a Course, you must inform the Region by emailing swimsouthwest@swimming.org

This policy will be reviewed every three months by the SESW Operations Committee, the Finance Committee and the Regional Board, in line with the review of the course fees .