



ASA SOUTH WEST REGION

President Chris Elliott

Minutes of the Regional Management Board meeting held on Wednesday 21st January 2015 at the Regional Office, Wellington.

Present:

D C Flack	Chairman
C Elliott	President
J L Bird	Administration Officer
Mrs C Robinson	Finance Officer
R Margetts	ASA Board Member
R Downing	Devon
J Likeman	Cornwall
G Griffin	Dorset
K Smith	Gloucester
I Stuart	President Elect
G Cockill	Somerset

Non voting

A Green	ASA Divisional Business Manager
Mrs C Vickery	ASA Divisional Administrator (Part)

1. Welcome, Introductions and apologies -

Welcome

The Chairman welcomed and introduced Alan Green as the new Divisional Business Manager (DBM) for the ASA. All present gave introductions followed by Alan presenting an overview of his role across both the South West and South East regions.

Apologies

P Robins (Wilts)

2. Notice of AOB

K Smith (Glos) would like to discuss the Regional website.

3. Declaration of Interest - none

4. Minutes of previous meeting

Minute 2.3: should read Tempus not Tempest.

Following this correction the minutes were agreed as a correct record of the meeting.

5. Matters arising not on the Agenda

Minute 11.1 Past Presidents insignia. Sue Dors obtaining quotations for various quantities and quality.

Minute 7.3 Water Polo Minutes: Chris Robinson asked if there had been any feedback from Water polo regarding the meeting held on 12.05.2014 and the minutes which followed.

DF responded that a constructive conversation between himself and the Chairman of The regional Waterpolo committee had taken place relating to the inaccuracies within the WP minutes.

Chris Robinson pointed out that the WP budget has not been slashed. DF responded that this point was made.

DF continues to have regular discussions with the Chairman of WP to try and assist.

The National Water Polo review document was due to be released at the National Strategy weekend and further consideration and discussions will be taken according to the ASA Sports Board recommendations.

A general discussion followed regarding the Water Polo committee and how the Board can continue to assist them.

Board Plan is for all disciplines to work within their agreed budgets and manage their finances.

There is currently no finance manager in WP which is an issue – ideally find someone to assist them.

John Likeman offered to assist in this role. Formally accepted by the board and welcomed his assistance. C Robinson to supply JL with budget figures etc. DF will contact the Chair of WP to advise and discuss.

Minute 15 – Members Forum: John Bird gave advance apologies as he would be carrying out ASA Vice President duties.

6. To note Discipline Committee minutes

Diving – R Margetts directed the Chairman to the minutes for ASA Diving - 28.09.14. DF raised several points from within the minutes. It is incorrect to say that we (The region) do not support the position of a Diving Manager. The RMB continue to be supportive of any initiatives which will develop Diving within the region. This however will have to be achieved initially by the formation of a constituted discipline Diving committee. The RMB have already allocated a budget to assist this process and would welcome and actively support the formation of a Regional diving committee.

RM suggested arranging a meeting with interested clubs asking what they want and how it can be delivered. Agreed.

DF to write to the chair of the National Diving committee to outline the regional position and the continued commitment to Diving within the region.

Chairman asked board members that if they become aware of any comments contained within minutes which they find contentious, please inform him to be able to discuss with the relevant committees.

7 Report from Divisional Business Manager

Alan Green gave a report of his work following his induction. AG has spent six weeks working across the Division and in Loughborough.

AG will work closely with the Board to assist and deliver the Regional and Nation Strategy. GPS is another part of DBM remit. There is no change in strategy at the moment.

Adam Paker has been appointed as the ASA Chief Executive Officer.

Chairman – there are great opportunities to move the Region forward.

Keith Smith asked for clarity regarding who members should contact for advice. Alan confirmed the procedures agreed with the Board and the previous DBM had not changed. Agreed that the DBM and the Chairman would publish an updated wall chart with a short commentary on the Region's web site.

8. Report from Finance Officer

C Robinson issued the Regional Management Board with the Code of Conduct and Governance for signature and return. Actioned by all.

Income and Expenditure figures were issued to RMB members

The next three months there are a lot of general expenses to go out of the accounts plus purchase of a storage unit.

Discussion followed around general financial position of the region –

Next year's finalised budget figures should be available for the next RMB meeting. Finance Committee meeting on 21.02.2015 will aim to look at the budgets.

9. Report from Regional Chair

The Chair reported it had continued to be a very busy period and he has held meetings with the new DBM and regional staff.

Container Update – The chairman reported that the container which the board had previously approved for the storage of Open Water equipment and other equipment would be arriving shortly and was within budget.

ASA looking into a change of status - Incorporation. There are a number of issues to look into which the ASA acknowledges. This will need to be scrutinised in very fine detail – the ASA has made an agreement in principle to initially look into this. A business case will need to be provided to the membership and in any event this will not likely be happening for at least the next two to three years.

Discussion followed around this subject.

The Chairman produced the Regional Strategy Plan working document and invited the board to collectively review the progress made since it was last reviewed by the

board in July 2014. This document is a key component to tracking the regional strategy and clearly demonstrated the region is in most areas working to plan.

10. Report from ASA Sports Board Member

Strategy weekend this coming weekend will prove to be a long and busy weekend. The Chairman requested a report from Lindsay Dunn regarding the Regional Talent Camps.

11. Change of Regulation – Swimmer of the Year

The change agreed will be presented to the Members Forum for decision at its meeting on 21st February.

Proposal attached as Appendix 1.

12. Annual Report 2015

Reports requested from all disciplines.

Design unchanged cost wise - £390

Amount printed – 200 = £432.00 400 = £563.00 both figures plus VAT

Draft should soon be ready to go to print. Hopefully to be ready for the Forum meeting on Wednesday 15.07.2015

Distribution numbers to be done by membership. Distribution to be undertaken by Board members.

13. Board Liaison Members

Agreed that Board Liaison members attached to a standing committee are entitled and encouraged to visit competitions of that discipline and expenses will be covered by The Regional Management Board.

14. AOB

K Smith asked for clarity regarding who members contact for advice. It was agreed that the DBM and the Chairman would update the wall chart adding a short commentary to it. Keith also raised a number of issues regarding the regional web site. Discussion followed surrounding this issue.

15. Date of Next Meeting

21.02.2015 Good Governance 10.00 in the Regional Office ASA Office (ground floor)

21.02.2015 Finance over lunch at 13.00

21.02.2015 Members Forum 14.00

Date of next Boardmeeting 11.03.2015 at 1830 Regional Office Wellington.

Meeting closed 21.40

SWIMMER of the YEAR

The Managing Board propose the following change to Regulation Section 1 para10.4.

Section 1 7.3 states that the Members Forum have to agree, by a simple majority, any change to the ASA South West Regulations.

Section 1 10.4 Swimmer of the Year

.4.1 for the purposes of this award the swimming year is from January 1st to December 31st.

.4.2 This award may be made to each of the following:

.4.2.1 Disability Swimmer of the Year; Diver of the Year; Open Water Swimmer of the Year; Swimmer of the Year; Synchronised Swimmer of the Year and Water Polo Player of the Year.

.4.3 A nomination may be made to the appropriate Standing Committee Secretary by any County, Club, Association affiliated to the Region or a member of the appropriate Standing Committee.

.4.4 Nominations received shall be considered and decided upon by the appropriate Standing Committee at their first meeting of the following year. In circumstances where an appropriate Standing Committee is not constituted then the Management Board shall carry out these duties.

.4.5 Each Standing Committee shall make suitable arrangements for their recipient to receive their award.