



President Dr Brian Armstrong

Minutes of the Operations Committee Meeting held on Monday 03.04.2023 at 16.00 hours via Zoom

Present:

C Robinson	CR	Chair
P Robbins	PR	Vice Chair
J Hilleard	JH	Staff member
C Vickery	CV	Staff member

Apologies:

G Pearce	GP	Finance Officer
S Millett	SM	Staff member

2023/OC

37 Welcome and introductions

25.1 CR welcomed everyone to the meeting.

38 Declarations of interest - none

39 Minutes of previous meeting held on 06.03.2023

27.1 Minutes of previous meeting were unanimously agreed as a true record. PR nominated and JH seconded

40 Matters arising not on the agenda

40.1 16.1 – An update to period wear has now been produced and circulated to clubs and officials.

40.2 19.1.1 Around 10 clubs had not been paid their SwimMark money. Some have now given their bank details but still not received the money. All queries have been forwarded to GP

41 Discipline minutes

41.1 Para – No meeting

41.2 Swimming – No Meeting

41.2 Waterpolo – No meetings

41.3 Open Water – No meetings but meeting was held with the Midlands Regions

and planning will go ahead as a joint event at the same lake as last year. Costs will be divided 3 ways as it will be East Mids, West Mids and South West event.

41.4 Artistic Swimming

41.4.1 Meeting was held on 6.03.2023. No minutes forwarded to date despite this being discussed. The AS Chair was concerned that AS was discussed at the last Board meeting and he will be writing to all Board members individually about this.

41.4.2 TORs CR asked that they re-look at these as the revision produced made for unmanageable committee numbers and no decisions would be

42 Club Development

42.1 SwimMark and Club Affiliation – regional closing date is today and only 3 clubs out of 26 have completed. 3 have still not engaged at all.

42.2.1 Safeguarding: The whole process is under review at national level and are asking Regions to also being asked to review whether this is still a volunteer or paid role.

42.2.2 Dorset County have a new Welfare officer but JH is awaiting their safeguarding certificate to verify it is acceptable plus they will need to have a DBS check.

42.3 Inclusion – Transgender policy released by SE on 3rd April for implementation on 1st September

42.4 Youth Panel / Young volunteers – No progress with Youth Panel as awaiting clarification from Volunteer Manager at SE on the national panel going forward.

43 Finance

43.1 A finance meeting was held on 31st March and will be forwarded to the Board..

43.2 No further update as GP not present.

44 Updates from SE & BS

44.1 Safeguarding discussion to be had with the Board on the way forward for the Region.

44.2 Regional Strategy: Face to face meeting arranged by SE at Loughborough on 20th May. Board to decide who attend in addition to the Chair.

44.3 Zoom meeting arranged for all Regional Chairs to discuss the Tier that Regions should attain within the Sport England Code of Good Governance. Clubs re Tier 1, Counties are SE Tier 2 with SE at Tier 3. They are proposing that Regions should be at Tier 2.5

44.4 Various workshops for specific groups from SE leadership groups, officials, Welfare Officers and clubs have been arranged to discuss the implications of the new Transgender policy.

45 Forums and meetings in April 2023

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3rd Ops

- 5th Comp CR

- 6th Rules update JB / JH
- 12th Board CR
- 17th W Forum JH
- 19th TM1 JH/MC
- 24th TM1 JH/FB
- 25th Club Dev JH
- 26th J2 Training PR

46 Staff Leave

Nothing planned currently

47 Miscellaneous

- 47.1 County/Club issues - nothing currently highlighted.
- 47.2 New Club affiliations – none
- 47.3 Various items of stock for regional events have started to arrive in the office..

48 Date of Next Meeting

10.05.2023 Via Zoom – This is a Wednesday because of the number of Bank Holidays in May

Meeting closed 17.05