



President Chris Elliott

Minutes of the Operations Committee Meeting held on Monday 06.02.2023 at 16.00 hours via Zoom

Present:

C Robinson	CR	Chair
P Robbins	PR	Vice Chair
G Pearce	GP	Finance Officer
J Hilleard	JH	Staff member
C Vickery	CV	Staff member

2023/OC

13 Welcome, introductions and apologies

13.1 Apologies received from Stacey Millett due to AL and CR welcomed everyone to the meeting.

14 Declarations of interest - none

15 Minutes of previous meeting held on 09.01.2023

15.1 Minutes of previous meeting were unanimously agreed as a true record.

16 Matters arising not on the agenda

16.1 132.4 Period wear guidance wording is being changed although not yet ready – No update on this at the moment. JH will chase this up with Head Office.

16.2 Out to Swim has been accepted by Gloucester County ASA.

17 Discipline minutes

17.1 Para minutes 09/01/2023

- one issue raised regarding Regional Winter Champs 2022 was use of wheelchair and access at Millfield. One solution to this (if a small club) is for the team to sit on poolside with the Para swimmer although this needs to be discussed with Millfield. Para Committee have also nominated their Swimmer of the Year.

17.2 Water Polo minutes 30/01/2023.

- Noted that Stuart Noyce has stepped down as Finance Rep for WP and therefore WP will be looking for a new Finance Officer.

Update on Dorset Refereeing course – 14 candidates attended and now there needs to be an event for them all to attend to gain their qualification. Big Thank you to Dorset ASA

17.3 Open Water – Brian Armstrong working hard to sort Open Water out for 2023

17.4 Artistic Swimming –No minutes

– JH has been working with one of the AS club Chairs to assist them through the Club Affiliation process. Unfortunately due to incorrect information being taken from the Club Development Committee meeting SE became involved. It was noted that all attending the CDC should be neutral and not only concerned with specific disciplines. The referral was made to SE which caused various issues but the referral was actually returned to the Region to deal with - which is the normal process.

The only outcome of this was it hampered the club.

It was asked if a Forum for the AS sections of the clubs was needed? It was decided that primarily AS need to hold an official meeting as stated at the last Board meeting – the region is unaware of activities until after the event.

18 Club Development

18.1 - 6 clubs in the region suspended last week. To date two have been reinstated, two should be easily sorted next week and two remain an issue. Consequence of this is swimmers missing events last weekend.

AS have asked for refunds due to this, however before a refund can be made the region needs to see entry form details and conditions – GP to ask for this. Swimmers from other disciplines have not had refunds or requested any to date.

18.1.1 One of the suspended clubs has stated it is raising a complaint against the region although the complaint has not yet been received.

18.1.2 - JH will be giving out early dates for submissions going forward to hopefully avoid suspensions in the future.

18.1.3 We have one new SwimMark qualified club and another one wanting to do SwimMark.

18.1.4 Safeguarding – we have new workshops available to go onto the website and 2 new Time to Listen workshops have recently been added to the website Safeguarding bookings for February all paid for – GP With PayPal we need to

ensure a reference is stated SAFE Surname.

Swim England renewal course will be available from April 2023 – which anyone can Details are not yet available.

From next year only SE safeguarding workshops will be accepted.

There is a new Time to Listen Tutor in our region. We will continue to use Joy.

18.1.5 Inclusion – no updates – One club in our region has benefitted from help from

Mike at HO

18.1.6 Youth Panel Updates – none at present JH will be looking at this over the next week or so.

19 Finance

19.1 GP SwimMark refunds nearly all done now.

19.1.2 UK Coaching. GP enquired who is best to contact re query – JH will let GP know.

19.1.3 Mobile phone contracts for SM and CV up for renewal – propose to renew with contracts remaining the same – all agreed.

20 Updates from SE & BS

CR informed the meeting Jane Nickerson retiring at the end of the year and adverts for her role will be coming out shortly.

Club suspension notifications to members didn't happen last week and should be going out today.

21 Forums and meetings in February and March 2023

- 7th Feb Fina Rules Cancelled
- 8th Feb Treasurers Forum JH Cancelled low numbers
- 9th Feb Officials PR
- 13th Feb Fina Rules Cancelled
- 14th Masters CR Login to be sent to CR – CV actioned
- 15th SM Warminster JH
- 20th SM Workshop JH
- 21st TM1 JH / SM
- 22nd J2 training PR
- 23rd Fina Rules PR
- 26th TM1 JH MC
- 27th region Chairs JH / CR
- 1st March Swimming CR
- 5th March RDP SM
- 6th March Ops
- 8th Fina Rules PR
- 9th Fina Rules CR
- 13th Fina Rules PR
- 15th Fina Rules CR
- 20th Fina Rules PR
- 22nd Fina Rules CR
- 26th Regional AGM ALL
- 30th J2 Training PR

Jill Beard has had to cancel some of the Officials Training workshops and rearrange as awaiting confirmation of the presentation. Arrangements between ourselves to allow entry to Jill and then leave the workshop will be made.

22 Staff Leave

6 - 10 Feb – SM
13 – 17 Feb – CV
27 – 3 March – SM
13 – 15 March – JH
20 – 24 March – SM
27 – 31 March - CV

23 Miscellaneous

23.1 Club/County Issues – one county issue re County Champs and asking for details of DBS and SG for Marshalls/Stewards which is not required – Helen Weeks is following up on this.

23.2 Inclusion issue with one of our clubs – help been received from SE and sorting through club and parent.

23.3 New club affiliations - None

24 Date of Next Meeting

06.03.2023

Meeting closed 17.55