



President Chris Elliott

Minutes of the Operations Committee Meeting held on Monday 09.05.2022 via Zoom commencing at 16.00 hours

Present:

C Robinson	CR	Chair
P Robbins	PR	Vice Chair
G Pearce	GP	Finance Officer
J Hilleard	JH	Staff member
C Vickery	CV	Staff member
S Millett	SM	Staff member

2022/OC

50 Welcome, introductions and apologies

50.1 CR welcomed everyone to the meeting and there were no apologies.

51 Declarations of interest

51.1 Declarations of interest received – none

52 Minutes of previous meeting held on 04.04.2022

52.1 Acceptance as an accurate record proposed by PR, seconded by GP. Agreed unanimously

53 Matters arising not on the agenda:

53.1 None

54 Discipline Committee Minutes

54.1 Swimming committee meeting of the 12.04 minutes still outstanding. This was to decide if Spectators would be allowed into the Summer Champs depending on entries.

54.2 Open Water meeting held on 28.04. Meeting not quorate. Only attended by two officers of the Region plus two committee members. With no one else present to give an update on any actions taken towards the forthcoming Open Water Championships the decision was made to cancel the annual event.

54.3 Directors meetings circulated. The development account will be closed as soon as possible and the funds transferred to the Swim England South West Ltd account.

55 Club Development – JH

55.1 Club Affiliations/Swimmark all went through eventually. There are a few criteria changes from SE to be made at some stage and these are minor changes. A Newsletter from SE will be coming out to explain this

55.2 Safeguarding non attendees and the process to be reviewed. JH is arranging more dates for July and Sept.

There is another Time to Listen arranged for 13.06.2022

GP agreed to continuing offer of free safeguarding workshops

55.3 Inclusion – no further updates – JH trialed the presentation.

55.4 Youth Panel email discussions currently active.

55.5 Regional Strategy JH drawing info together from all disciplines. JH will attend the Para meeting on the 11th to update this discipline. OW and Officials have not been informed yet. JH has been invited to Artistic Swimming to explain.

55.6 Coaching Policy update, JH stated Artistic Swimming didn't feel that the Coaching qualification applied to them and PR stated this was also the case with some swimming clubs.

56 Finance – GP

56.1 The refund of 50% of the SE club fee of currently £85.00 to SwimMark accredited clubs was explained to GP. This is paid out at the end of the year.

56.2 Discussion on process for Summer Champs payments was made and process clarified.

56.3 JH – Club Matters workshop on Financial sustainability – no response to date.

56.4 Re stocking of polo shirts is needed – white for officials, navy for Board members and new clipboards also required.

57 Updates from SE & BS

57.1 Every meeting we hold with club members we must stress the importance of keeping all records and qualifications up to date and adhering to timescales.

57.2 All Counties should now have heard about the county review being undertaken by SE. A Survey will be going out to each county shortly.

58 Forums and meetings in May

11.05 Para - CR

18.05 Chairs meeting – George Wood attending – guidance requested from GW on topics of discussion – suggestions - SE Team Structure, Good Governance, Club Affiliation, and why is guidance sent out and not rules – what is the reasoning behind this.

22.05 Young Volunteers – JH

24.05 Team Manager 1 – JH & SM

25.05 Officials J2 training – PR for J Beard

06.06 Operational Meeting

06.06 TM Workshop – JH & Mike Coles

59 Staff Leave

CV – week commencing 16.05

CV – week commencing 30.05

SM – 01.06

60 Miscellaneous

60.1 Club Issues – coaches qualifications and increase cost of pool hire.

60.2 New Club affiliations – just one enquiry re a Master club in North Devon – explain if a Masters club then no under 18s to be allowed.

60.3 Sherborne Storm have given notice of closure.

60.4 Volunteer awards – Sue Dors has enquired about national awards JH has emailed SE but no response to date – CR suggested emailing Ekaterina as maybe this is an event.

We need to look at dates etc. for our awards once we know the time scale.

60.5 SM had a meeting with IOS last week re coaching courses for 2023. New plan in place to clarify what is happening where in the region – our main sites will be Swimming - Bristol, Exeter, Poole, Swindon, and Plymouth.

Water Polo - Taunton and Diving will be in Plymouth.

60.6 PR requested that reference to the Open Water Champs to be removed from the calendar on the website.

61 Date of Next Meeting

06.06.2022 via Zoom at 1600 hours

Meeting closed at 17.25