



President Chris Elliott

Minutes of the Operations Committee Meeting held on Monday 07.11.2022 at 10.30 in the Regional Office.

Present:

C Robinson	CR	Chair
P Robbins	PR	Vice Chair
G Pearce	GP	Finance Officer
J Hilleard	JH	Staff member
C Vickery	CV	Staff member
S Millett	SM	Staff member

2022/OC

119 Welcome, introductions and apologies

119.1 CR welcomed everyone to the meeting.

120 Declarations of interest

120.1 Declarations of interest received – none

121 Minutes of previous meeting held on 03.10.2022

121.1 Agreed and accepted as a true record proposed by SM and seconded by JH. Agreed unanimously.

122 Matters arising not on the agenda

122.1 114.1.1 Email sent to clubs being amended. Same message, softer language.

122.2 118.2 Decision accepted

122.3 118.5.1 Being reviewed and a wash up to follow.

123 Discipline minutes

123.1 Swimming 1.11.2022

123.1.1 Noted.

123.1.2 Masters Rep has resigned and their competitions to be reviewed..

123.2 Waterpolo 26.09.2022

123.2.1 Regional WP manager has given notice.

123.2.2 No budget and development plan received still.

123.3 Officials meeting 06.10.2022

123.3.1 Noted

123.4 Swim Coaches meeting 18.10.2022

123.4.1 Noted

124 Club Development

124.1 SwimMark / Club Affiliation

124.1.1 All clubs managed to meet the deadlines for accreditation purposes.

124.1.2 This was not managed without problems: OMS issues, incorrect level of DBS, etc

124.1.3 Many clubs do not follow their constitution when holding an AGM or when following other procedures and processes.

124.2 Safeguarding

124.2.1 Still problems with people booking more than one date and also failing to turn up for their workshops. Proposal to start charging all participants £5 per person which can be managed through Paypal and then booking will be returned to Survey Monkey.

124.2.2 Propose to upgrade Survey Monkey to allow 3 / 4 devices to be linked to it at any one time. Agreed unanimously.

124.3 Inclusion

124.3.1 The Swimming Committee have agreed that officials at Regional competitions may wear black or white skirts or trousers.

124.3.2 Welfare Officers are not happy with the wording on guidance for the use of period wear. This has been referred back to inclusion at SE for redrafting of wording going forward.

124.3.3 It has come to our attention that the terminology used by announcers at swimming competitions needs to be made gender neutral. Not 'ladies / girls / boys / men clear the water' it should be 'swimmers clear the water please'

124.4 Youth Panel

124.4.1 We are awaiting guidance from the national panel as they are going through a slight reorganisation.

124.5 Regional and County officers meeting 14.11.2022

124.5.1 Unfortunately two Counties will not now be attending. This is very disappointing as one of these has accepted another meeting after accepting ours!

125 Finance

125.1 The meeting for club and County Treasurers took place last week but was very disappointing attendance. Twenty signed up, six then proceeded to give apologies once log in was circulated and then only eight logged in.

126 Forums and meetings in November / December

- 7th TM1 JH
- 14th Info sharing JH / CR
- 16th Chairs forum JH
- 20th YV Induction JH
- 23rd Club accreditation / Swim Mark Workshop JH
- 30th Officials Training PR
- 5th Dec TM1 JH/FB
- 12th Dec Ops meeting CR
- 12th Dec Para CR

127 Staff leave

117.1 CV 30th Nov – 7th Dec

117.2 SM 1st – 5th Dec

128 Miscellaneous

128.1 Club / County Issues

128.1.1 A club has been through some turmoil with conflict between members and officers. Resignations. SGM. Etc. CR and the County Secretary working with Swim England to support the club and membership and try to assist them to resolve the issues which seems quite positive currently.

128.2 New Club Affiliations

118.2.1 Out To Swim – Bristol has applied to affiliate. Currently going to the local clubs and Gloucester County for consultation.

128.3 Regional Strategy Proposal

128.3.1 Invitations will be sent this week once we have confirmed what SE are calling the County Review day

128.4 Date of December Meeting

128.4.1 12th December 2022 via Zoom

Meeting closed at 12.45