



President Dr Brian Armstrong

Minutes of the Operations Committee Meeting held on Monday 04.09.2023 at 15.00 hours via Zoom

Present:

C Robinson	CR	Chair
P Robbins	PR	Vice Chair
J Hilleard	JH	Staff member
C Vickery	CV	Staff member

2023/OC

97 Welcome, apologies and introductions

97.1 CR welcomed everyone to the meeting and noted apologies from S Millett and G Pearce

98 Declarations of interest

98.1 None

99 Minutes of previous meeting held on 31.07.2023

99.1 Minutes of previous meeting were agreed as a true record with one amendment, 90.2.3 change to on – actioned. Proposed by CV, seconded by PR. Agreed unanimously

100 Matters arising not on the agenda

100.1 – 88.2 Chelsea and Westminster advertising two more meets with Millfield offering accommodation on site for the teams.

100.2 –95.2.1 South Dorset SC – reply received but did not contest the decision. Mr Watts contacted the office at the end of last week to inform us he would be reaching out to work with Weymouth, Bridport Barracudas and West Dorset SC.

101 Discipline minutes

101.1 Para – no meeting

101.2 Swimming – no meeting

101.3 Water Polo no meeting

101.4 Open Water – no meeting

101.5 Artistic Swimming - no meeting

101.6 Coaches – no meeting

101.7 Officials – no meeting

101.8 Masters – no meeting

102 Club Development

102.1 Club Affiliation/SwimMark Some clubs have started uploading evidence, although 10 have not and JH will be contacting them on Weds with a reminder of the date for submission. Club Affiliation and AHC have all been contacted and given submission dates. Universities due Dec/Jan time could be problematic with the change of officers.

102.2 Safeguarding & Wavepower All Welfare officers who attended the SE Forum have been informed they should have a generic email and personal emails are not to be used. There will now be quarterly meetings between Regional Welfare Officers and Lucy Doyle the National Welfare Officer.

102.3 First SE safeguarding workshop tonight and a cancellation received only today.

102.4 Inclusion – Lisa Whyte will be dealing with Inclusion and Mike Hawkes is the lead for inclusion. JH to send PR Mikes email address. Foundation of Inclusivity training will be free but we have not yet been informed from when.

102.5 Youth Panel Update – no updates

102.6 TTL – 2 further workshops added and gone onto the website today.

102.7 Club Development Plan – will be ready before the end of the year – needs to go to the board at their October meeting.

103 Finance no updates from GP

104 Updates from SE & BS

104.1 No update from BS

104.2 SE have new CEO and new Sports Development Director – CEO will be Andy Salmon from TRI background and SDD will be Ally Whyke who comes from Swim Scotland. Jane Nickerson will remain in post until February 2024

105 Forums and meetings in September 2023

- 4th Ops
- 4th Counties JH
- 5th TM1 JH /SM
- 6th SM Meeting JH
- 6th SM/CA workshop JH
- 11th TM1 JH FB
- 13th Reg Club Chairs JH
- 18th TM1 JH /MC
- 20th J2 Training PR

- 25th WP CR
- 2nd Oct Ops
- 2nd Oct AS CR

106 Staff Leave

CV 18.08 – 25.09

JH 23.09 – 17.10

107 Miscellaneous

107.1 Club/County Issues none

107.2 New Club Affiliation – Kings School still pending awaiting update info from SE – Kings aware. Affiliation of clubs also changing and this is in progress at the moment.

107.3 JH – WPC & Supervision ratios an issue and a discussion followed regarding this.

107.4 Strategy Discussion 1st Draft gone to board and some replies are back in. JH to make amendments and tidy up the document before sending to SE for comment. No further input from this committee.

107.5 Development Pathway Update Appendix A.

107.6 Safeguarding Plan – 09.03.2020 should be 09.03.2024 no other comments.

107.7 November meeting Face to face 06.11.2023 at 1030am – CV to book boardroom –.

107.8 Regional Awards will be announced next week- nominees Mon and Winners on Thurs.

Possible changes to the Awards system for next year but nothing stated yet.

DATE OF NEXT MEETING 02.10.2023 VIA ZOOM

Meeting closed 16.35

Appendix A

South West Development Programmes Update

Regional Development Programme (RDP)

Our Regional Development Programme is just under a year in length and is for 24 female and 24 male athletes aged 13 years old. The programme consists of two pool sessions and an online education session. Upon selection athletes and home coaches are notified and we ask for commitment to all three sessions for the athletes to have the best experience on this programme.

All selection letters have been sent out with a request for a £80 payment with commitment to all three sessions. They have until 7th September to respond.

Session dates:

- **Pool Camp 1** – 17th September 2023 at Millfield
- Online Camp – 2nd March 2024 – TBC as Head office have said they may be delivering this.
- **Pool Camp 2** – 26th May 2024 at Millfield

The Coaching and Team Managing Team for the 2023/2024 season are:

- **Lead Coach** – David Cousins, Bristol Penguins
- **Skills Coaches**
 - Ashley Barnett – Soundwell
 - Andrew Dibble – Weston Super Mare
 - Glenn Currie – Exeter City
 - Mark Ovens – Yeovil
 - Richard Beard – Plymouth
 - Anand Vaithilingam – Seagulls
 - Rebecca Smith – Bradford on Avon
 - Lisa Mathieson – Torquay Leander
- **Lead Team Manager** – TBC
- **Assistant Team Manager** – TBC

Regional Distance Development Programme (RDDP)

The Regional Distance Development Programme is a new programme that was introduced by the Region in 2023. This programme is for 24 male and 24 female athletes aged from 12-14 years old.

This programme consists of one pool session, one online education session and one Open Water Session. Upon selection athletes and home coaches are notified and we ask for commitment to all three sessions for the athletes to have the best experience on this program.

All selection letters have been sent out with a request for a £80 payment with commitment to all three sessions. They have until 7th September to respond.

Session Dates:

- Pool Session – 26th November at Millfield
- Online Session – 9th March 2020 – TBC as Head Office have said they may be delivering this.
- Open Water Camp – 1st June 2024 at Lake86, Cotswold Water Park

The Coaching and Team Managing Team for this season were:

- **Lead Coach** – Cassie Patten
- **Skills Coaches:**
 - John Ferguson, Bristol Penguins
 - Jess Clements, Bristol Penguins
 - Magda Klosowska, Exeter City
- **Lead Team Managers:**
 - Sarah Edmonds, Exeter City