



President Chris Elliott

Minutes of the Operations Committee Meeting held on Monday 01.08.2022 via Zoom commencing at 16.00 hours

Present:

| | | |
|------------|----|--------------|
| C Robinson | CR | Chair |
| P Robbins | PR | Vice Chair |
| J Hilleard | JH | Staff member |
| C Vickery | CV | Staff member |
| S Millett | SM | Staff member |

2022/OC

86 Welcome, introductions and apologies

86.1 CR welcomed everyone to the meeting. Apologies noted from Geoff Pearce

87 Declarations of interest

87.1 Declarations of interest received – none

88 Minutes of previous meeting held on 04.07.2022

88.1 Acceptance as an accurate record proposed by PR and seconded by JH– Agreed unanimously

89 Matters arising not on the agenda:

89.1 None

90 Discipline Committee Minutes

90.1 No minutes have been received as no known meetings of the disciplines have taken place.

91 Club Development

91.1 Club Affiliations/SwimMark – It is looking highly likely that Penzance S & WPC will be suspended. Various items outstanding. JH & CR to discuss and contact Dan Corbett and ask him to offer support to the club.

91.2 OMS – JH has offered to run a zoom meeting with some committees regarding Swimmark &

Club Affiliation updating going forward.

91.3 Safeguarding – workshops filling quite quickly – JH to discuss with Joy Retter the possibility of some more dates. All SG workshop registers need to be added to the Box – CV to action.

91.4 Inclusion – JH informed the team that some clubs are appointing Inclusion Officers although there are no SE guidance Job Descriptions for this role available.

91.5 Youth Panel Update – nothing to report.

91.6 Regional Strategy – no update.

92 Finance – GP

92.1 GP not present therefore no update available.

92.2 CR stated that recommended remunerations from SE are available. GP will need to call a Treasurers meeting to discuss this.

92.3 Inspiring Coach mentorship programme –SM recommended agreeing to the £100 payment and a discussion followed around this. Outcome SM to obtain more information from SE and submit – actioned and circulated 02.08.2022

93 Updates from SE & BS

93.1 County review should be available shortly – there is a lot of work still continuing with this subject.

94 Forums and meetings in August

08.08 AS –CR

17.08 Young Volunteers - JH

18.08 Awards - JH

31.08 Officials Training- Jill Beard via PR

95 Staff Leave

SM 29.08.2022 all week

PR not available 02.08 – 08.08

96 Miscellaneous

96.1 Club/County issues

96.1.1 Penzance already discussed.

96.1.2 Burnham On Sea going to be working with Parkwood Leisure going forward.

96.1.3 New pool opened in Melksham 01.08.2022

96.2 New Club Affiliation

96.2.1 Gordano Stingrays still in the consultation period.

96.2.2 Dartmouth SC & Tiverton WPC now both affiliated to the region.

96.3 Volunteer Awards

96.3.1 Nominations now closed – JH due to receive a list of nominations by 15th August

96.4 Club Sec & Membership Secs Forum for October – SM to promote in the September Newsletter and on the website.

96.5 issues at Millfield.

96.5.1 SM Has had a conversation with Bridget Lock the pool manager at the facility

96.5.2 Pads have been serviced, connectors replaced and BS ledges purchased.

96.5.3 Training sessions have also been offered to the volunteers attending the meets – to date no responses.

96.5.4 B Lock is more than happy to discuss anything. SM to obtain more information re Millfield and Winter Champs to be held there.

97 Date of Next meeting

05.09.2022

Meeting closed 17.38 hours