



President Roger Downing

Minutes of the Operations Committee Meeting held on Monday 11<sup>th</sup> October 2021 held via Zoom, commencing at 1330 hours

**Present:**

C Robinson	CR	Chair
P Robbins	PR	Vice Chair
G Griffin	GG	Finance Officer
J Hilleard	JH	Staff member
S Millett	SM	Staff member
C Vickery	CV	Staff member

**2021/OC**

**68 Welcome, introductions and apologies**

68.1. CR welcomed everyone to the meeting

**69 Declarations of interest**

69.1 Declarations of interest received – none

**70 Minutes of previous meeting held on 6<sup>th</sup> September 2021**

70.1 Agreed as a true record – acceptance proposed by PR and seconded GG. Agreed unanimously.

**71 Matters arising not on the minutes:**

71.1 61.1.21 Winter Championships is now taking place

71.2 62.2 The extension requested was not granted.

**72 Discipline Committee minutes:**

72.1 Para - accepted

72.2 Swimming – Various

72.2.1 No suggestions have been received regarding the way forward. A meeting has been arranged for the 14.10.2021 to discuss this.

72.2.2 Swim England will be paying £1,000 for pool hire support to the Inter Counties Masters event which the region can claim.

72.3 Water Polo – meeting minutes have been circulated.

72.3.1 The new Chair is Chris Tubby who is new to regional involvement but heavily involved with WP

72.4 Open Water - no minutes have been received to date.

72.5 Artistic Swimming – There has still not been meetings as far as we are aware.

72.5.1 The region has not heard from AS recently although there has been a national AS meeting looking at training programmes. This region does not

have a large pool of athletes to run this development camp at present. More information regarding costs should be available in the near future.

**73 Club Development -**

73.1 SA and Swimmark – submission dates have changed and Helen Weeks has requested the Regional date for submissions in January. Clubs have until 24.01.2021 to have their evidence approved.

73.2 Swim England will be sending a series of emails to clubs re SA and Swimmark when they are getting near renewal dates to make clubs more aware.

73.3 JH presented information regarding keeping OMS up to date to last Chairs forum and will be informing the Welfare Officers this evening.

73.4 SM has checked 43 constitutions and approximately 50% are ok and the rest need reviewing by clubs or for AGM's to be held.

73.5 Refund of 50% of club affiliation fee to SM clubs will be happening shortly. Therefore JH will contact clubs eligible to submit their bank details by Mid November to the Finance Officer.

73.6 SM advised GG that she is sending invoices to the 9 coaches on the Talent Programme regarding claiming their expenses.

73.7 JH planning a date for the Youth Panel to meet.

**74 Finance**

74.1 Update given to committee.

**75 Update from SE and BS**

75.1 Awards ceremony on Facebook last Saturday evening. The SW had one joint award winner for Inspirational Coach – Sally Freeman.

Nice to see recipients are acknowledged for all their hard work.

75.2 CR and JH have had a meeting with Claire Coleman regarding review of the Regional Agreement- feedback has been given.

75.3 SE unable to commit finance to anything at present as budgets still in the planning stages.

**76 Forums and Meetings in October**

76.1 Welfare meeting 11.10.2021 – JH will ensure updating of OMS is covered. Other topics will be Mental Health and changing room behaviour.

76.2 J1 Training Update also tonight – PR attending.

76.3 Finance Working Group meeting – 12.10.2021 looking at budgets.

76.4 Swimming Committee 14.10.2021

76.5 Young Volunteer Induction morning 16.10.2021

76.6 Directors meeting 20.10.2021

76.7 Update Talent Development SE – 21.10.2021

76.8 J2 Officials training 27.10.2021

**77 Staff Leave to note**

77.1 SM on leave 13.10 and 14.10

**78 Miscellaneous**

78.1 Club Issues -

78.1.1 JH regarding Teignmouth – operator has informed them they cannot undertake LTS lessons anymore. JH has informed them to discuss with Andy Jack who in turn can discuss with the pool provider.

78.1.2 SM regarding Lydney and dissolving of the club to which SM informed them to check what the Constitution states.

78.1.3 SM regarding Norton Radstock and their Head Coach has left and they cannot find a replacement. SM informed them to discuss with the county first and see whether they can offer any assistance.

**78.2 New Club Affiliations**

78.2.1 Bristol Stingrays SC operating from Hengrove pool. Discussion followed regarding the pools currently operating in this area, SM to contact the local clubs to ask their opinion regarding the new pool.

78.2.2 University of Bristol Synchro – we have heard nothing more regarding re re affiliation.

**78.3 Regional Calendar including pool bookings -**

78.3.1 Horfield is booked for 25.09.2022 and CV needs to book Filton for the same day in the morning.

**79 AOB**

79.1 JH informed the group Roger Downing is presenting the awards around the region and also where suitable the Young Volunteer Certificates. SM asked for any photos to be sent to her for the Annual Report.

79.2 JH – 40 Regional YV applied for this year so far and approximately half of the group are from Wiltshire – First workshop is this weekend

79.3 Team Manager workshop is full.

79.4 New Time to Listen set up for the 24.11.2021

**12 Date of next meeting 08.11.2021.**

**Meeting closed at 1520 hours**

**\*\*\* Post meeting note from JH**

**ref the SwimMark /Stronger Affiliation deadlines, SE comms will go out with regional deadlines on, apparently comms will be able to send to clubs from individual regions.**