



Officials Committee meeting 6 February 2019

Regional Offices Wellington

Present:	B Holman	(BH)	SE SW President
	P Robbins	(PR)	Wiltshire & Chairman
	JBeard	(JB)	Regional Officials Training Coordinator & SOG
	N Harper	(NH)	Gloucestershire
	MJeynes	(MJ)	Devon
	C Cox	(CC)	Somerset
	GCockill	(GC)	Somerset (transition observer)
	N Jenkins	(NJ)	Cornwall
	T Roberts	(TR)	Dorset (arrived 18.40)
	R Margetts	(RM)	Competition Secretary
	CTremellen	(CT)	Swimming Secretary
	N Vause	(NV)	Officials Secretary
	C Vickery	(CV)	Observer
	C Robinson	(CR)	Observer

19.1 Welcome

PR extended a warm welcome.

19.2 Apologises - none

19.3 Minutes of previous meeting 3 October 2018 accepted.

19.4 Matters arising:

SOG

18.5.1 Names of county mentors for J1 online training to JB. Ongoing, all received except for Devon, (MJ) to follow up.

18.5.2 (JB) to raise if cross county mentoring will be permitted between SE members – complete feedback from SOG Regional Co Ordinator's decision.

18.5.3 Additional feedback from county representatives regarding the proposal of a regional referee's examination centre to (JB) – complete see SOG.

18.5.4 Referee examination questions to (JB) - complete none received.

Technical Director

18.6.1 RM / CT / JB to review final job description wording before Events Meeting- complete.

18.6.2 TD nominations for May Summer Championships listed as an agenda item - complete.

Seminars & CPD courses

18.9.1 (JB) to arrange training dates when the J1 online launch date is known – complete.

19.5 SOG

- Meeting attended by Claire Coleman SE Head of Volunteering to discuss officials training / British Swimming feedback survey with Regional Coordinators. Surveys to be emailed late February to those whom qualified in 2018, (TK - 1751 including J1 - 754, excluding Young Volunteers). The results will help to shape training in the future, JB will encourage SW officials to complete the 5-10 minute survey.
- Integra - lock down of membership details until the 28th February, the December download of data not available.

Action(JB) to circulate annual SW report.

- Data Protection Statement – Helen Akers advised covered in Membership Choices.
- J1 Online update given- national rollout pushed back to January 2020. JB proposed SW to facilitate a soft launch in June 2019, historically we have the second largest numbers of trainees nationally. No F2F J1 courses after May 2019 to ensure sufficient numbers for trial, (TK F2F to remain as a standalone, will not change). Training for county coordinators / mentors expected September 2019, SW Regional Office Wellington.
J1 content / poolside competence remains the same. Course fees / workbook not signed off yet. New video footage to enhance online theory, filming overseen by Helen Akers, is to be used.
- Contemporary Issues- new content to be written for both online and F2F delivery, to go along with the new J1 course. Concern raised following IOS website upgrade, difficult to locate, to be escalated to IOS. An updated crib sheet on how to access the online module to be distributed to all regional coordinators requested by JB.
- FINA Rules Update – approval given that the course be made available online as per Contemporary Issues. Discussed if it would be possible to automatic update an individual's profile or if not possible, an additional slide to be added to the presentation to enable candidates to print off and advise regional coordinators training completed.
- Competency sign off-discrepancies nationally, clarification to be circulated via regional coordinators.

- L4 Meets - officials not being licenced and not having any form of CPD. It is the duty of the referee to risk manage the situation at the briefing.
- Referee Exam Centres from November 2019 - 8 centres proposed at regional championships, JB advised that she had requested 2 locations for SW. A discussion took place regarding hiring a suitable room at Millfield / Street and the need to allow travel / hotel expenses for the evening prior to the exam for some candidates.
- Referee exam - will be marked, possibly at Loughborough, by the BS SOG, which will lead to more consistent marking and reduce the timescales for releasing results.
- Licence renewals– no checks currently undertaken regarding signatures or CPD attendance dates, looking at capacity of Licensing to improve this process.
- Officials with a disability– work with potential J1 candidates to explore other roles within swimming which are open to them and/or reasonable adjustments to be made to facilitate training.
- Strobes - where no equipment is present revert to the use of hand signals as used in the US, Referees and Starters training resources to be updated.

19.6 Technical Director

New role launched at the Winter Championships, worked well to assist the smooth running of the event. (JB) and (TR) have liaised to update the original draft list of duties / time scales / actions to be followed going forward.

TD nominations Summer Championships:

Youths Plymouth (GC) / Dan Hallett

Age Groups Hengrove - (PR) Millfield – (NH)

Winter Championships: (TR)

19.7 Officials Expenses

(CT) updated the committee regarding changes agreed at the Events Meeting:

- Claim for accommodation on the night preceding officiating day providing the journey exceeded 75 miles or duration more than 1 hour 30 minutes on the proviso that they work for 2 full days, (only applies to L1 and L2 meets).
- J1 trainees will now be added to the catering list, by prior arrangement only.
- Clarification, official's mileage paid if the whole day, (at least two sessions, one of which includes finals), at Championships or the whole competition at other events Sprints / Masters / Para. Relays, at least two sessions to be worked.

19.8 Regional Events

- FAST 5 July 7th, change to previously advertised date.

19.9 Seminars & CPD courses

- Para CPD 9 March 11am – 3pm to be delivered by World Para Swimming tutor Sue Barker, to include poolside mentoring at the competition, excellent response.

19.10 AOB

Officiating at Masters Events (RM)

With the introduction of qualifying times for SE and GB Masters Championships, clarification was sought from all eight SE regions. Competition conditions / standards were maintained, and FINA rules observed, to ensure the validity of National Masters Records entered on the database.

- confident SW officiating standards high.
- Masters Inter Counties to increase numbers of officials attending counties should pay expenses.

Action – (CR) to check individual counties mileage rates.

19.10.2 Polo shirts/clip board/drinks bottles

Ready for distribution, Para –(JB) / Plymouth –(CV)&(RM) / Hengrove/Millfield (RM) (CT) will distribute on Sat morning at Plymouth. TD or designated officials will need to distribute on other occasions).
(CV) requested officials present to collect theirs after the meeting.

Action: Officials Secretary to produce a list of all those officiating in 2019 detailing size / event attending /additional polo to be purchased £10.

Date of next meeting 2 October 2019

The meeting closed at 20.12