



President P Robbins

**Minutes of the Events management Committee held on  
Wednesday 7<sup>th</sup> February 2018**

Present: R. Margetts; J. Beard, J. Henry & C. Tremellen

1. **Para Gala 11<sup>th</sup> March**

At Horfield. Due to the loss of Dave White (ASA Para Swimming Officer) training will not now take place. Also no introductory swimmers will be involved.

Warm up 3.30pm

A para CPD course will take place – now at the pool (crèche) at 12md. All in hand

2. **Summer Championships**

**Youths at Plymouth** - now have a new 5 year contract but PCC are no longer able to offer funding.

A parent talk on nutrition will take place on 6<sup>th</sup> May – CT arranging a room

RM to bring backdrop banner for foyer

**Age Groups - Hengrove** - On going booking secure, just need to advise date each year.

PA – concerns as not working well or at all last year. Paul Robbins to monitor at forthcoming galas and advise. ? Whether music can be played.

Teaching pool will not be available after 6pm.

Swim shop – CT to check that SRS are still not allowed to attend.

Catering – agreed officials should bring their own again and to give £5 to those attending all day (via claim form). Also CT to provide cakes. President to take guests to lunch at local restaurant.

**Age Groups - Millfield** – PA not working properly at Winter Championships. CT to check with Somerset (Post meeting note – advised that the equipment has been repaired/renewed and all working well.)

Talent Pathway parents talk – CT to book room and circulate information.

Computer issues due to new AOE system. RM meeting Rob Hart to try and resolve these in near future. Possibly also attending Dorset gala on 18<sup>th</sup> February as they use same system.

3. **FAST 5 8<sup>th</sup> July**

All ran well 2017 so no changes

4. **Relays 23rd September**

Will be back at Millfield.

5. **Masters 30<sup>th</sup> September**  
At Hutton Moor. Warm up 12.00. Must be finished by 5pm as followed by evening gala.  
Catering – No lunch required. Agreed to give £5 per person to cover tea/coffee at start and during break via claim forms if used otherwise to be given cash – CT to organise. Need to check if café will be open.
6. **Masters inter-county 18<sup>th</sup> November**  
At Millfield – no changes
7. **Winter Championships 1/2/3rd November**  
At Millfield – short course. Numbers 2017 much lower than previous years (Possibly due to long course event) Extra finals took longer but will continue with Open, Junior and 16 & over B finals. Will also have 100 IM back and will add reverse 800 & 1500m events.
8. **Problems with fouling in toilets at Millfield.** Agreed that Team Staff were responsible for the behaviour of their swimmers and it was impossible for us to monitor the use of the facilities.
9. **Changing on poolside and balcony.** Several complaints had been received pointing out that this was a potential child safety issue. Needed to be stressed that team staff were responsible for ensuring this does not happen. Bold notice to be attached to coaches programmes,
10. **Photography.** Noted that although we do not need to keep a log of camera users we need to ensure that everyone is aware of the dangers of posting photos on the internet which include other swimmers. Notice to be put in spectators programme and put on entry table.
11. **Conditions** relay gala conditions need updating. RM also to check if all others are up to date.
12. **Proposed 2020 competition dates** All except Youths TBC  
Summer Championships  
Youths May 2/3/4<sup>th</sup> at Plymouth  
Age groups May 11/12<sup>th</sup> at Hengrove  
Age groups May 18/19<sup>th</sup> at Millfield  
FAST 5 July 7<sup>th</sup> at Gloucs  
Relays September 22<sup>nd</sup> at Millfield  
Masters September 29<sup>th</sup> at Millfield  
Winter Championships November 1/2/3<sup>rd</sup> at Millfield  
  
Masters Inter-County and Para Galas TBD
13. **Lead Referee**  
JB to act as lead Referee until further notice.