



Gloucester City Swimming Club
Licence No: 3SW191446
Summer Level 3 Open Meet
Saturday 20th – Sunday 21st July 2019

Promoter's Conditions

Introduction

The objective of this meet is to adhere to the British Swimming philosophy of providing competition for all and to meet the mission statement "Every swimmer has the opportunity to swim in appropriate, quality competition to enable them to achieve their true potential". This is an inclusive meet for disability swimmers (see supplementary conditions).

This competition is held under Swim England Laws and Regulations and Swim England Technical Rules of Racing.

Swimming/Spectator Area

For the purpose of this meet, Team Managers will be responsible for the conduct of their swimmers. It is therefore expected that Team Managers will remain in the seating areas and/or with their swimmers at all times.

The following requirements should be brought to the attention of competitors, team staff and spectators. Swimmers seating and spectator areas are separated by dividing ropes although situated in the same block. Entry to the swimmers' area is through the changing village and onto poolside. Entry to the spectators' seating area is from the first floor.

UNDER NO CIRCUMSTANCES (except when using as an evacuation route) **SHOULD SWIMMERS OR SPECTATORS CROSS THESE DIVIDING ROPES. Additionally, neither spectators nor swimmers are allowed to sit on the access steps to these areas. This is a Health & Safety requirement of the Leisure Centre that we are obliged to enforce.**

The Promoters of this event will adhere strictly to the Health and Safety Laws 203-206. It should be noted that no-one will be permitted into the changing village, poolside or swimming/spectator seating area until the Promoters and/or Meet Referee are satisfied that these Health and Safety Rules have been met in full.

Data Protection

All data relating to the entry and results processing will be held on computer using Hy-Tek Meet Manager system software. Results of the meet will be sent to the ASA within 5 working days for the purposes of ranking.

Swimmer entries will be managed on a computer. By submitting entries, consent is thereby given, as required by the Data Protection Act 2018, to the holding of personal information on computer. Personal data will be available for inspection during the meet upon request and will be stored and destroyed in accordance with Swim England guidelines.

Photography

Guidance on photography and sharing images or video on social media will be available at the event. All attendees, including swimmers, spectators, coaches, parents, helpers and officials are required to follow the ASA guidelines and are requested not to obstruct swimmers, coaches or officials on poolside.

Entries

All club entries are required to be submitted electronically using the Hy-Tek Team Manager software, or TM Lite software. Details of this can be down loaded from the Gloucester City Swimming Club website www.gloucestercityswimmingclub.co.uk or by contacting openmeets@gloucestercityswimmingclub.co.uk . **GCSC DO NOT accept any responsibility for Hy-Tek files entered incorrectly and will not make any changes to times or events entered by error. Please be aware that any swimmer's details entered incomplete or incorrectly on the Hy-Tek file will prevent their times being updated by rankings.** Please also submit a club summary form and Hy-Tek entries report print-out.

Individual and Disability swimmer entries are the ONLY ones allowed in paper format by post or e-mailed directly to openmeets@gloucestercityswimmingclub.co.uk.

The Promoter reserves the right to reject entries if the event is oversubscribed. Entries will be accepted on a "first come, first served" basis. The closing date for entries is midday Friday 21st June **2019**. All swimmers wishing to enter this meet must be registered as a category 2 member of the ASA and age will be as of **21st July 2019**. Entry times do not need to show on the rankings database (NT's acceptable).

All events will be swum in combined age groups seeded on entry times. Submitted entries must be in accordance with the attached schedule. **It is the responsibility of all swimmers/parents and coaches to enter correct times.**

Refunds will be given to Hy-Tek Meet Manager rejected entries only, and not to invalid or incorrect entries and if you withdraw after the closing date. Refunds may also be offered at the Promoter's discretion following the submission of a relevant medical certificate.

Prior to the meet all clubs/swimmers will receive a listing of entries. Please ensure you check this for accuracy.

For all entries please supply an email address to enable us to return your acceptance/rejections and any other information as required.

There may also be the opportunity for deck entries on the day of competition. Please see the promoter in the control room prior to warm-up to check availability.

Payment

Cost per individual entry is £6.50. Please pay by bank transfer to GCSC Open Meets Ltd, sort code 30-96-26, account 28751760 using the reference "*swimmername* Summer19" or "*clubname* Summer19" for club entries. If you wish to pay by cheque, please add 65p to cover bank charges. Please write your bank reference on your entry form or in your e-mail.

Pool

The competition pool is an 8-lane deck level 25m pool with a water depth of 2m throughout. Anti-turbulence lane ropes (including at the sides) will be used and turning flags will be placed at both ends of the pool. GL1 is a certified pool. No secondary start strobe is available

Signing In

- **All swimmers must sign in** at least 10 minutes prior to the commencement of warm up for each session.
- If a swimmer is competing all day, they may sign in for the whole day. There will be separate sign-in sheets for each session
- It is the Team Manager/Coach's responsibility to ensure that their swimmers are signed in. Clubs with more than 20 swimmers competing will sign in with their coach on pool side and it is the coach's responsibility to verify and hand to the promoter, after which no changes will be made
- Any swimmer not signed in will be scratched from any event in that session.
- A £5 fine will be levied to any club whose swimmer signs in and does not then subsequently swim without notification to the Promoter or Lead Referee by completing a withdrawal notice, before the start of each session.

Swimmers

All swimmers must report to the Competition Stewards when instructed to do so. Any competitor not reporting on time may be excluded. All swimmers must abide by the Competitor Marshalling rules advertised in the marshalling area and coach packs.

All swimmers must be able to execute a competitive racing dive as laid down in ASA law or they should start in the water. It is the swimmer's or their representative's responsibility to inform a meet official of any reason why they cannot conform to ASA technical rules; this should be done before the event in which they are taking part commences. No swimmer should topple into the water in the event of a false or faulty start, a proper shallow dive must be performed.

Timing

Hy-Tek/Omega electronic placing and timing will be used. Speakers are situated in the blocks on all lanes (Rule FR 4.3.3). It should be noted that timing pads are only situated at the finishing end of the pool. The operation of the electronic timing will be in accordance with Rule SW 13. Please note that the scoreboard is only an indication of placing/times and the final results will be at the referee's discretion.

Medals

All events are heat declared winners

Medals will be given to the top 8 swimmers in the age groups 9, 10, 11 & 12.

Medals will be given to the top 3 swimmers in each of the age groups 13,14,15 and 16+.

Medals will be given to the top 3 disabled swimmers for each event based on British Disability Points.

Swimmers who achieve a time faster than the upper qualifying time will receive a speeding ticket in place of a medal.

Top Visiting Club

Trophy for the Top Visiting Club will be awarded based upon a points system for the fastest 8 swimmers, awarded for each individual event performances as below: (this part made reference to level 3 and 2)

1st = 8 points, 2nd = 7 points, 3rd = 6 points 4th = 5 points, 5th = 4 points, 6th = 3 points, 7th = 2 points, 8th = 1 point

General

Where events are not covered by the above Conditions they will either be referred to the Meet Referee for a decision on technical issues or to the Promoter. The outcome of any decision will be based on Swim England Law or Technical Rules of Racing or in the spirit of fairness and equity and will be announced accordingly.

Coach/Team Manager passes for the whole or part of the meet will be £10.00 per person for one day (Saturday or Sunday) or £15.00 per person for a weekend pass. Passes to be collected on the day at the control room. All results will be posted on the GCSC website or sent by email after the competition. Passes are restricted to a maximum of 4 per Club. It is the responsibility of the attending clubs to ensure that all Coaches/Chaperones have an up to date DBS check and **wear their passes at all times** when on poolside. Every person on poolside at any time must be a registered member of ASA, SASA or WASA.

Lockers are available in the changing village (£1 coin operated-refundable) as no valuables should be left unattended. The Promoter cannot accept liability for any loss or damage that may occur.

Please note that mobile phones are not to be used in the changing village. This is a requirement of the leisure centre. (I thought it might be helpful to add this)

*The Promoter will operate over the top starts in the interest of saving time.

*The Referee may make alterations on the day to facilitate smooth running of the meet, any such changes will be announced at the meet.

*The Promoter reserves the right to refuse admission or exclude any spectator, swimmer or coach from the meet who displays inappropriate language or behavior.

* Any person or club who abuses a member of the open meet team either verbally or via email will cause their club to be rejected from any future GCSC open meets.

*GCSC **do not accept** any responsibility for HY-Tek files that are entered incorrectly and will not make any changes to times or events entered for swimmers.

*GCSC **are not** responsible for any swimmers from other clubs. All clubs are expected to follow the ASA wave power guidelines on coaches/chaperones to swimmers ratio.

*Any situation not covered by the above Rules & Conditions will be handled at the discretion of the Promoter.

Programme of Events

Times are approximate and will be updated and issued to all clubs once the entries are finalised

Saturday 20 th July 2019					
Session 1			Session 2		
Warm-up (Girls/Boys)			Warm-up (Girls/Boys)		
10.15am – 11.15am			TBC		
Start Time: 11.20 am			Start Time: TBC		
Finish Time: TBC			Finish Time: TBC		
Event 101	Boys	200m IM	Event 201	Boys	50m Back
Event 102	Girls	200m Breast	Event 202	Girls	100m IM
Event 103	Boys	100m Breast	Event 203	Boys	200m Free
Event 104	Girls	100m Free	Event 204	Girls	100m Fly
Event 105	Boys	200m Back	Event 205	Boys	100m Back
Event 106	Girls	200m Fly	Event 206	Girls	400m IM
Event 107	Boys	50m Fly	Event 207	Boys	200m Breast
Event 108	Girls	400m Free	Event 208	Girls	50m Free

Sunday 21 st July 2019					
Session 3			Session 4		
Warm-up (Girls/Boys)			Warm-up (Girls/Boys)		
10.15am – 11.15am			TBC		
Start Time: 11:20 am			Start Time: TBC		
Finish Time: TBC			Finish Time: TBC		
Event 301	Girls	50m Back	Event 401	Girls	200m IM
Event 302	Boys	100m Free	Event 402	Boys	100m Fly
Event 303	Girls	100m Breast	Event 403	Girls	100m Back
Event 304	Boys	200m Fly	Event 404	Boys	50m Breast
Event 305	Girls	200m Free	Event 405	Girls	50m Breast
Event 306	Boys	100m IM	Event 406	Boys	400m IM
Event 307	Girls	200m Back	Event 407	Girls	50m Fly
Event 308	Boys	400m Free	Event 408	Boys	50m Free

Please refer to attached upper time limits for age eligibility in certain events

Signing in closes 10 minutes before warm up for each session

Notes:

- Allocated warm-up times (i.e. age group) will be advised on the day.
- All events are Heat Declared Winners.
- Medals to be collected from presentation desk.
- There will be a presentation for Top Club at the end of session 4
- The combined maximum length of sessions will be 7.5 hours per day.
- Speeding tickets will be issued to swimmers who achieve a time faster than the upper qualifying time in place of a medal.

Gloucester City Level 3 Open Meet Upper Qualifying times

No swimmer with a time faster than the upper qualifying time may enter that event

BOYS	9	10	11	12	13	14	15	16+
50m Free	36.00	34.50	31.90	31.50	29.25	27.18	26.50	25.30
100m Free	1:17.00	1:14.00	1:10.40	1:09.40	1:05.10	59.50	59.00	58.80
200m Free	2:50.00	2:42.00	02:32.20	2:31.20	2:23.40	2:11.20	2:05.50	2:01.00
400m Free	****	****	5:16.80	5:11.70	4:55.40	4:34.90	4:17.40	4:09.13
50m Breast	46.00	44.00	42.80	42.50	39.50	37.70	34.70	33.60
100m Breast	1:42.50	1:37.00	1:34.80	1:33.80	1:29.50	1:21.90	1:15.20	1:12.60
200m Breast	3:40.00	3:20.00	3:16.60	3:15.60	3:03.50	2:53.20	2:43.80	2:32.80
50m Fly	40.00	38.00	36.10	35.80	33.00	31.50	30.15	28.50
100m Fly	1:36.85	1:29.90	1:26.40	1:25.90	1:18.80	1:11.80	1:06.60	1:03.30
200m Fly	3:30.00	3:18.00	3:12.15	3:11.15	2:55.80	2:40.50	2:26.70	2:20.50
50m Back	41.50	39.50	38.00	37.10	35.50	32.30	31.60	29.50
100m Back	1:32.00	1:24.00	1:22.00	1:21.40	1:16.50	1:10.80	1:07.80	1:03.50
200m Back	2:58.00	2:53.00	2:50.60	2:49.60	2:39.70	2:29.20	2:21.40	2:14.10
100m IM	1:41.00	1:36.00	1:28.00	1:22.00	1:17.00	1:13.00	1:08.00	1:05.00
200m IM	3:10.00	2:58.80	2:54.20	2:53.20	2:45.90	2:31.30	2:25.80	2:18.20
400m IM	****	****	6:07.80	5:59.60	5:43.50	5:23.40	5:02.00	4:46.00

GIRLS	9	10	11	12	13	14	15	16+
50m Free	36.00	34.50	31.60	31.24	29.25	28.25	28.12	27.77
100m Free	1:17.00	1:14.30	1:09.50	1:08.55	1:02.80	1:01.80	1:00.30	59.15
200m Free	2:50.00	2:42.00	2:30.75	2:29.70	2:21.40	2:15.20	2:09.80	2:08.30
400m Free	****	****	5:17.20	5:07.30	4:55.10	4:46.40	4:33.00	4:28.50
50m Breast	46.00	44.00	42.70	42.30	39.70	37.45	37.10	36.30
100m Breast	1:43.00	1:37.00	1:33.80	1:33.10	1:27.00	1:23.20	1:20.20	1:17.70
200m Breast	3:40.00	3:20.00	3:17.60	3:17.10	3:05.70	2:54.60	2:50.00	2:45.30
50m Fly	40.00	38.00	35.00	34.50	33.50	32.20	31.15	29.80
100m Fly	1:36.85	1:29.90	1:22.65	1:22.00	1:17.60	1:13.20	1:09.70	1:08.30
200m Fly	3:30.00	3:18.00	3:00.00	2:59.00	2:52.80	2:46.50	2:33.40	2:32.00
50m Back	41.50	39.50	37.10	36.50	34.50	33.50	32.50	32.40
100m Back	1:32.00	1:24.00	1:20.50	1:19.80	1:14.80	1:11.20	1:08.40	1:07.20
200m Back	2:58.00	2:53.00	2:47.60	2:46.60	2:35.80	2:32.70	2:24.10	2:23.50
100m IM	1:41.00	1:36.00	1:28.00	1:23.00	1:18.50	1:14.00	1:10.00	1:08.00
200m IM	3:10.00	2:58.80	2:47.25	2:46.30	2:42.40	2:36.50	2:30.50	2:27.30
400m IM	****	****	5:59.00	5:50.10	5:38.60	5:30.90	5:13.10	5:08.00

Disability Swimmers

Qualifying times are not being set for disability swimmers, however the general promoter's conditions will still apply for entries on a first-come first-served basis.



GCSC Summer Level 3 Open Meet
Held under Swim England Technical Rules of Racing
Saturday 20th – Sunday 21st July 2019

GL1, Gloucester Leisure Centre, Bruton Way, Gloucester, GL1 1DT

INDIVIDUAL ENTRY FORM			Male		Female		Licence No 3SW191446		
Surname:			First Name:				2nd Int:		
DOB:			Age as of 21 st July 2019						
Membership No:			Swimming Club:						
Tel No:			Email:						
Disability Swimmers Brit. Swim/IPC Class: S SB SM			Disability Swimmers UKSADLD/INAS:						
Event no	MD Inclusive		<p>Closing Date for Entries Friday 21st June 2019 midday <i>Promoter:</i> Brian Dickson (GCSC) c/o Nailers Forge, Randalls Green, Chalford Hill Stroud, GL6 8LF</p> <p>Only entries sent to this address will be accepted.</p> <p>All club entries must be electronic, accompanied by a club summary form confirming total number of entries</p> <p>for info please contact openmeets@gloucestercityswimmingclub.co.uk</p>						
M	F							Events	Entry Time
408	208	*						50m Freestyle	
302	104	*						100m Freestyle	
203	305	*						200m Freestyle	
308	108	*						400m Free	
201	301	*						50m Backstroke	
205	403	*						100m Backstroke	
105	307							200m Backstroke	
404	405	*						50m Breaststroke	
103	303	*						100m Breaststroke	
207	102							200m Breaststroke	
107	407	*						50m Fly	
402	204	*						100m Fly	
304	106							200m Fly	
306	202							100m Ind Medley	
101	401	*						200m Ind Medley	
406	206		400m Ind Medley						
Total No of events entered				@ £6.50 per event	£				
Coach/Team Manager pass (Max 4 per club)				@ £10.00 per pass One day pass	£				
Coach/Team Manager pass (Max 4 per club)				@ £15.00 per pass weekend pass	£				
Disability Swimmers				Free (subject to classification)					
Personal Care Attendant Pass				Cheque charge 65p	£				
				Total	£				

I confirm that I accept the Promoters conditions; I am an eligible swimmer as defined in ASA Law and proficient in the execution where necessary of performing entry dives in accordance with the ASA recommendations (if swimmer is under 18)

Competitors Signature: _____ Parent/Carer signature _____

Bank Transfer reference / Date _____ or extra 65p per cheque

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Held under Swim England Technical Rules of Racing
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GL1, Gloucester Leisure Centre, Bruton Way, Gloucester, GL1 1DT

CLUB SUMMARY FORM

Licence No 3SW191446

Swimming Club:		
Contact Name:		
Address:	Club Bank Details (required in the event of a refund)	
	Bank:	
	Sort Code:	
Tel No:	Account No:	
Email:		
Total number of swimmers =		
Total No of individual events entered =	@ £6.50 per event	£
Total No of one day Coach passes/Team Manager passes (Max 4 per club)	@£10.00 per pass	
Total No of weekend Coach passes/Team Manager passes (Max 4 per club)	@ £15.00 per pass	£
	Cheque charge 65p	£
	Total	£

By submitting my club's entries electronically, I confirm that I accept the Promoters conditions on behalf of all swimmers entered and confirm that they are eligible swimmers as defined in ASA Law.

All swimmers who are unable to perform competitive racing dives in accordance with the ASA recommendations, will start in the water.

Club Representative Signature _____

A single BACS payment is preferred, but if paying by cheque (payable to "GCSC Open Meets Ltd") please add bank admin charge

Bank Transfer reference / Date _____ or extra 65p per cheque.

**Closing Date for Entries –
Friday 21st June 2019 at 12 midday**

Spring Meet 2019 ~ OFFICIALS REPLY SLIP



POOLSIDE OFFICIALS

Since the Open Meet will require many helpers, all clubs entering are requested to provide qualified officials for each session. Please complete the form below and return it with your swimmer's entry form or send to the email address indicated below.

If you have any preferences please note them below otherwise we will advise you of your allocated duties on the day. Refreshments will be provided for all officials, and food for those working on consecutive sessions.

For those unqualified officials or J1s and above who require mentoring or practical sessions, please also complete the form indicating what duties you need to cover and we will do our best to assist, as we actively promote the development of all officials within British Swimming.

I am available to help at the above Open Meet on Saturday 20th and/or Sunday 21st July 2019.

Name: _____ Club: _____ Tel No: _____

Address: _____

Email address: _____

Membership No. _____ Licence Expiry Date: _____

Session	J1	J2	J2S	J2SR	Training
Sat 20 th session 1					
Sat 20 th session 2					
Sun 21 st session 3					
Sun 21 st session 4					

(Please ✓ as appropriate and return to above address or with entry forms)

Officials briefing will be 30 minutes before the start of each session

Please bring a water bottle to help reduce plastic waste.

Offers of help can also be emailed to openmeets@gloucestercityswimmingclub.co.uk
or officials@gloucestercityswimmingclub.co.uk

**Gloucester City Swimming Club
Summer Level 3 Open Meet**

Held under Swim England Technical Rules of Racing

Saturday 20th – Sunday 21st July 2019

GL1, Gloucester Leisure Centre, Bruton Way, Gloucester, GL1 1DT

Disability Swimming Supplementary Conditions

The general conditions of the Open Meet as specified in the main application pack shall apply to the Multi-Disability Swimming events except where varied by any of the following conditions

Qualifying Times

Qualifying times are not being set for disability swimmers, however the general promoter's conditions will still apply for entries on a first-come first-served basis.

Eligibility

- All competitors must have an Authorised British Swimming or IPC classification, which is held on the British Swimming or IPC swimming classification database at the time of entry.
- All competitors must be registered as members of a swimming club affiliated to the Amateur Swimming Association (ASA), Scottish ASA (SASA) or Welsh ASA (WASA) at time of entry.
- All swimmers will swim together, inclusive of multi disability swimmers.
- The promoter will source all proof of classification for each disability swimmer from the Home Country membership check data base and submit it to the Lead Referee prior to the start of the open meet.
- The swimmer shall be judged under the relevant IPC rules.
- The promoter reserves the right to combine events dependent on the number of entries.

Accreditation

- All coaches and personal care attendants must have accreditation.
- Personal care attendants will only be permitted for swimmers in the following classes - S1-S4 and S11, or swimmers with an Assisted Start exception.
- A swimmer in the classes specified above may have both a coach and a personal care attendant present.
- All coaches and personal care attendants must conform with the ASA safeguarding procedures.