



President B. Holman

**Minutes of the Events Committee held on Wednesday 6th February 2019
at the Regional Offices**

Present: R. Margetts (RM) , C.Vickery (CV), C.Tremellen (CT), J.Beard (JB), J.Henry (JH),
C.Robinson (CR)

1. **Summer Championships**

Youths 4/5/6th May Change to programme – 2 heats sessions followed by all finals.
CT to book room for dry warm up.

Age Groups 11/12th May at Hengrove – Studio booked on both days for parents talks.
Need to remind staff to set out chairs.

CT to find out if room available for dry warm up

Lap cards need to be borrowed – Neil Harper will provide

Catering – if no change officials to bring own and claim £5 for lunch. Cakes to be taken.

Age Groups 18/19th May at Millfield. No changes. Email received from School noting that a certain person not to be allowed admission. If he does turn up duty manager to deal with situation. CT to ensure this will happen.

2. **FAST 5** Change to previously advertised date – now on July 7th.

3. **Relays** at Millfield on 22nd September

4. **Masters at Hutton Moor** on 29th September & **inter-County at Millfield** on 10th November 12.30 – 4.40pm

5. **Para Gala** – officials seminar – sufficient applications received. Will be held in crèche.
? will Para committee provide sandwiches and drinks.

6 **Winter Championships** 1/2/3rd November

In view of Swim England document there will be changes to the programme including heat sessions x 2 followed by finals. 800/1500m event still to be held on Friday night. A & B finals but no Junior finals. Junior presentations to be made asap to try to catch swimmers before they leave.

Prizes for top swimmer on FINA points – agreed £50 Amazon vouchers for top senior and junior.

Will need changes to conditions.

In light of adverse publicity regarding a para swimmer from another region agreed to include in conditions that they are eligible to compete in finals.

7. **Polo shirts/clip board/drinks bottles**

JB to take to Para gala. CR & RM to take to Plymouth and RM to take to Hengrove/Millfield. Officials Secretary to produce a list of all those officiating this year with their requested size. CT will distribute on Sat morning at Plymouth. TD or designated officials will need to distribute on other occasions.

8. **Staff Polo shirts**. Agreed to provide red polos for gala staff. CV to organise.

9. **Jackets for marshals**. Currently we have yellow HiViz jackets for warm up marshals. To purchase red/orange for marshals 2 x M & 2 x XL CV to organise.

9. **Catering**

J1 trainees will now be added to the catering list, by prior arrangement only. It is imperative that they apply for training to the officials Secretary in advance and can be included. Otherwise be given voucher for the café.

At Millfield coffee and tea will be available in the balcony not on poolside but officials need to be back on poolside promptly for the start. Refreshments would still be served poolside at Hengrove as there was insufficient time to return to the officials room.

At the request of officials sweets would be provided.

10. **Officials expenses**.

Agreed to allow officials to make a claim for accommodation on the night preceding officiating day providing their journey was longer than 75miles or took more than 1 hour 30 minutes on the proviso that they work for 2 full days. Therefore only applies to the L1 and L2 meets.

11. **Contingency plans**

CV needed a copy of pool closure contingency plans. The personnel contingency plans needed updating.

12. Dates 2020

April 25/26 A/G at Millfield
 May 2/3/4th Youths at Plymouth
 May 9/10 A/Groups at Hengrove
 July 5th FAST 5 at GL1
 Sept 20th Relays at Millfield
 Sept 27th Masters at HM
 Nov 6/7/8th Winter Champs at Millfield
 (Nov 15th TBC Masters Intercounty ? Millfield)