



OFFICIALS COMMITTEE MINUTES

Minutes of the meeting held on Wednesday 7th October 2015
at the Regional Office, Wellington.

Present:

Ian Stuart (IS)	ASA SW Regional President
Chris Tremellen (CT)	ASA SW Swimming Committee Secretary
Maureen Davies (MD)	Representative Cornwall
Mel Jeynes (MJ)	“ Devon
Jill Beard (JB)	“ Dorset/Officials Exam Officer
Neil Harper (NH)	“ Gloucestershire
Graham Cockill (GC)	“ Somerset
Paul Robbins (PR)	“ Wiltshire
Les Debenham (LD)	“ Services
Lynne Elliott (LE)	ASA SW SOC Secretary

1/15-2	Apologies for Absence: Robert Margetts	Actions
2/15-2	Minutes of Meeting held 4th February 2015: These were accepted and signed.	
3/15-2	Matters Arising : Those not arising in agenda 7/15-1 MJ contacted JB, it has been acknowledged that there are some errors in the J1 book, it will be corrected in new issue as well as adding the CPD Contemporary Issues which is now required. 8/15-1 Pass mark for Ref's exam, LD had confirmed as 85% since 2010. 9/15-1 JB acknowledged the issue of holding Lap Cards over end of	

	pool was not brought up at SOG but will do so at next meeting.	JB
4/15-2	Correspondence : None except contact re galas.	
5/15-2	Regional Events 2015 : Generally have gone well with enough officials to satisfy Licensing requirements. There are some clubs who are more aware of providing officials but I am often contacted at the last minute. At the Relay event a couple of officials turned up on the day, apparently not aware the club needed to notify me - it was a great help but it would have been useful to know in advance. Masters events as usual is difficult but we continue to encourage officials to help. There are still some clubs who do not comply, others vary for different events. There is still the Championships to go - I shall be contacting officials regarding the Friday evening Distance event, and it would be helpful if County reps could encourage some local officials to help & let me know. The Officials Duties Breakdown 2015 will be completed after the Championships, note that 1 official at the Relays I am not sure of the club - when confirmed will update the list. CT - queried the high number of officials at the Fast Five event & how we might be able to control this better. Following discussion it was suggested that the information sent out should include instructions on notifying LE two weeks before the event. Some discussion on why the Region only pays certain officials expenses at the Inter County Masters Event - it is because the teams are required to bring 2 officials (similar to Arena League rules) so the Region is responsible for the Ref's, Starter & some judges.	
6/15-2	Seminars/CPD : Para swimming CPD held on 4 th October with Dave Jones as the Tutor. 19 attended of which 13 new & others as update. It was received well & most commented the new presentation is much improved, the gala went well afterwards and those helping commented how helpful it was following the training. Mentoring CPD in Plymouth 15/2/2015 attended by 15 officials. County feedback - Cornwall - have done Contemporary Issues & FINA update. Devon - have done Contemporary Issues & FINA early in the year. Dorset - have regular updates, plans for 2 FINA, 2 Contemporary Issues & 2 Mentoring. Gloucestershire - Delivers as necessary. Somerset - Contemporary Issues & FINA very recently. Wiltshire - Contemporary Issues recently, planning FINA update. Reminder to notify JB in advance with date, venue & contact details so can be put on web sites.	

	There will be a new Contemporary Issues early next year. As this is now part of J1 it is hoped group sessions can be run for these as it very beneficial for discussion, but in recognition of some difficulties it is now available free on line.	
7/15-2	Officials Training : The regions figures hold up well when compared to other regions, we need to keep up to date with notifications of passes. There has been an increase of Timekeeper courses due to the introduction of new conditions for Licensed Level 4 events, it has caused some difficulties for the Licensing Officer particularly whether J1 Trainees have passed the Timekeeper element. Some discussion about this - hopefully Ref who completes the forms could make some comment, County Reps notify JB if have a system in place to record TK passes & JB will continue to help the queries from the Licensing officer.	
8/15-2	SOG Report : No meeting held as there is the General Meeting (which all are attending from this Region) this weekend.	
9/15-2	Any Other Business : JB reported that LE has been nominated to the Sports Officials Award, this was accepted by the ASA and has gone forward from them in the Officials Developer of the Year category. 2 Young officials also put forward to the ASA development scheme.	

Meeting Dates 2016 - Wednesday 3rd February & Wednesday 5th October

Signed Chairman Date

Secretary