

ASA SOUTH WEST REGION

President B. Batley

Minutes of the Swimming Committee meeting held on Thursday 26th June 2014
at the Regional Offices, Wellington at 6.30pm

Present	R. Margetts	RM)	Chairman & Competition Secretary
	B. Batley	(BB)	President
	G. Cockill	(GC)	Board Representative
	E. Gilbert	(EG)	Licensing Officer
	L. Elliott	(LE)	Officials Secretary
	J. John	(JJ)	Coaches Representative
	M. Britton	(MB)	Gloucestershire
	A. Smart	(AS)	Dorset
	J. Stoneman	(JS)	Devon
	C. Elliott	(CE)	Cornwall
	P. Gonsalves	PG)	Somerset
	S. Yeoman	(SY)	Wiltshire
	E. Taylor	(ET)	Club Development Officer
	C. Tremellen	(CT)	Swimming & Events Management Secretary

Apologies R.Johnson

14/13 Minutes of the meeting held on 20th February 2014 signed as a true record.

14/14 Matters arising

- 14.1 3.1 Survey for coaches re long/short course championships not taken place due to ASA proposals.
- 14.2 3.3 Zonal meet income gave £1,216 per Region

14/15 Future funding and criteria

- 15.1 The Board has agreed that all license fee money should be under the control of the TSC. It was therefore necessary to compile a list of funding areas and the criteria required to receive it.
- 15.2 CT, RM & ET had met to discuss funding areas and the criteria and a draft list had been circulated. All accepted. To be added to the list was 800/1500m events run by clubs held as stand-alone galas. List and application form as Appendix 1

14/16 Event Secretary's Report

- 16.1 **Youth Championships:** these ran well apart from a problem with the timing on Sunday which caused a long delay. Failure also resulted in a competitor swimming a new British record but being unable to claim it as there was no AOE. He was later able to re-swim the event and set a new GB record for the 50m free.
- The learner pool was open the whole time which made the turn end noisy and also very hot and humid. The staff turned off the mushroom fountain which helped.

16.2 **Age Groups:**

Millfield was very hot. Hopefully the plant work scheduled for the summer will improve the temperature.

Unfortunately we had a complaint from the pool regarding excrement smeared on the walls etc of the boys changing room. This is unacceptable and a letter to go to all clubs (CT & RM to compile letter).

Hengrove – worked well on the whole, staff very helpful. PA not ideal. Warm up – marshals complained that a coach was telling swimmers to ignore the marshals instructions regarding backstroke starts.

16.3 Unfortunately the President was not available for presentations. CT stated that it was not her job to find people to present the awards but expressed her thanks to all those who stood in.

The ASA President attended the first day at Hengrove and was accompanied by David Flack (Board Chairman).

14/17 Official Secretary's Report

17.1 Currently compiling the list of club representation.

17.2 Had to do a lot of chasing for the Youths and for Hengrove, particularly on Sunday.

17.3 LE received a complaint from an official who was constantly pushed and abused by swimmers and team staff at Hengrove and withdrew from the gala. It was noted that the pool deck at Hengrove is not very wide and swimmers and coaches encroach right up to the edge leaving little room for officials to walk up and down. It was also noted that if swimmers left their large bags in the changing rooms there would be much more room on poolside.

14/18 Licensing Officer's Report

18.1 Meets licensed for coming year to date – level 1 x 4 incl ESSA; level 2 x 1 in process; level 3 x 20 plus 4 in process

18.3 Torfaen will hold open meet in Hengrove in July. Exeter have applied to hold a combined level 2 & 3 meet in October but there are still issues to be resolved.

18.4 Post meet documentation from Arena league galas in December 2013 still have not been submitted despite several reminders. Informed that no further licenses will be granted until reports received.

18.5 Counties requested to submit their dates asap.

18.6 EG stated that she would not be continuing in the role of Licensing Officer after June next year as they will be travelling. Agreed that a replacement needed to be found asap so that they could shadow her.

14/19 Competition Secretary's Report

19.1 RM received information regarding two swimmers who had entered with times which had been converted using unofficial tables. These were rejected but the swimmers were allowed to swim as time trials. Agreed that they are not eligible to compete in the FAST 5 competition. However it was agreed that a swimmer who competed in the Scottish Nationals held earlier this year would be eligible.

19.2 Noted that the pool length certificate issue had been resolved.

14/20 2015 competitions.

20.1 CT & EG attended a consultation meeting in March regarding proposed changes to competitive structure. We are still awaiting the final decision from British Swimming regarding these changes and this is making it very difficult to finalise our plans.

20.2 Proposed programmes for 2015 had been circulated. The programme was agreed but adjustments may be necessary once we have final details.

- 20.3 It is still to be confirmed whether the younger age groups will be dropped across County, Regional & National competitions but it was noted that should the younger age group go and age change to 31st December this would have an effect on numbers. RM stated that he would not look at QT's until February when most of the county blocks will have taken place. QT's will be short course but converted to long course on the programme.
- 20.4 Dates for 2015 have been booked as follows based on the proposed changes as follows –
- | | | |
|-------------------------|-------------|-------------------------|
| May 2/3/4 | Plymouth | Youth Championships |
| May 16/17 | Hengrove | Age Group Championships |
| May 30/31 st | Millfield | Age Group Championships |
| July 5 | Gloucs | FAST 5 |
| Sept 20 | Millfield | Relays |
| Sept 27 | Hutton Moor | Masters Sprints |
| Nov 7/8 | Millfield | Senior Championships |
| Nov 15 th | Hutton Moor | Masters inter County |

14/21 Minutes of the Coaches Meeting 23rd May

- 21.1 Minutes had been circulated.
- 21.2 There was considerable discussion re the proposed changes but no decisions could be made.

14/22 Report on Talent Camp

- 22.1 A report of the camp had been circulated. JJ gave a brief resume on the camp on 20th February. The next camp is on 14th September, staffing is being sorted and letters will be going out to the swimmers shortly.
- 22.2 2015 camps are being organised, dates possibly 3rd Jan and in June.

14/23 Swimming Conditions

- 23.1 The conditions have been revised and re numbered and updated. CT explained that most changes were just a change of wording or updates from previously agreed and minuted additional conditions.
- 23.2 As there were no conditions for the FAST 5 competition these had been added.
- 23.3 Updates conditions attached as Appendix 2

14/24 Development Plan & Budget

- 24.1 CT stated that the plan needed to be produced in time for September. The proposed plan was circulated at the meeting and CT explained that she had pared down the previous plan to remove items that would now be covered by the license funding.
- 24.2 CT also stated that it was unclear whether the license funding should cover everything.

14/25 Swimming Secretary's Report

- 25.1 The Masters Inter-County will now be held at Hutton moor on 16th November 2014 as Millfield required the pool for school use.
- 25.2 A Welfare Plan had been produced based on the Open Water plan for the Talent camps. MB has agreed it is satisfactory.
- 25.3 An awards meeting was held and it has been agreed that medals will reflect the standard of competition across all facets. Also agreed that swimmers who wish to hold a trophy won at the Winter Championships may do so if they are resident in the Region but will need to request the trophy and collect it from the office.
- 25.4 CT stated that she had been asked for medals to be posted after the Youth Championships. 42 medals had not been collected. Agreed that in future medals will not be sent out afterwards and this to go in the conditions.

- 25.5 The Masters Secretary had stated that she was awaiting all County dates before booking a Masters training day.

14/26 Secretarial Appointments and allowance

- 26.1 RM stood down as Chairman for this item and asked GC to take the chair.
26.2 All agreed to appoint the same people with no changes to allowances.

14/27 County Representatives Reports

- 27.1 **Wilts:** No changes to County dates in 2015. Looking at sub-committees to see if efficiencies can be made. Networks are improving with courses for coaches & teachers countywide.
27.2 **Gloucs:** Wash up meeting re County Championships soon. No changes to County dates in 2015. Surplus money being used for development and clubs are being invited to make bids. County queried whether it was right that foreign swimmers can take awards. TSC felt that as they are members of SW clubs they had right to awards.
27.3 **Devon:** Recent AGM resulted in several new people getting involved. New group set up to oversee support for networks. Dates changed for 2015 and long distance event will be held in May.
27.4 **Cornwall:** CE presented Jonathon Fox with his Swimmer of the Year awards. Copy of newspaper report sent to Bryony Gibbs. Running team managers courses. Dates remain unchanged. ET running Swim 21 course soon.
27.5 **Dorset:** Recent development meet had good entry, Dates for 2015 remain unchanged. Concern over the consultation paper and comments sent to ASA.
27.6 **Somerset:** Dates unchanged for 2015. At recent AGM James Guy voted Swimmer of the Year.

18/14 AOB

- 14.1 The President thanked everyone for their work throughout the year.

C.Tremellen (Secretary)

R.Margetts (Chairman)

APPENDIX 1

PROPOSED AREAS FOR SWIMMING COMMITTEE FUNDING

1. Regional training sessions 2 (or 3) x 1 day – probably 1 x short course. 1 x long course targeting Phase 2 Talent programme swimmers.
2. N & S. Training camps targeting swimmers excluding those in 1. (details TBA)
3. Clubs based training days for swimmers –
 - 1) Must involve minimum of 3 clubs
 - 2) Must show pathway
 - 3) Should show coaching development
4. Coach education sessions – seminars / skill development (also linked to 1 & 2 above)
5. Parent education sessions
6. Support for clubs holding 800/1500m events that are held as discrete galas.
7. Funding available for up to 50% for Swim 21 clubs (or working together – Emily to advise)
Funding up to 25% for others.
8. Funding only available for speed swimming, disability, masters
9. Funding not available for competition nor overseas training camps
10. Applications to be agreed by CT, RM & Emily Taylor (Emily to declare interest if persuaded club to apply)
11. We reserve the right to refuse funding.

APPENDIX 2

Competition General Conditions

- 1 All Championships and Age Group Competitions shall be competed for annually under ASA Laws and ASA Technical Rules at venues and dates approved by the ASA South West Regional Board.
- 2 All competitions shall be open to those:-
 - .1 who have resided in the SW Region for a period of not less than 60 days prior to the date of the competition;
 - .2 or who have a birth qualification;
 - .3 or in the case of members of HM Forces whose unit is affiliated under ASA Laws it is sufficient for the competitor to be on the books;
 - .4 a competitor must, where applicable, have been a member of the club in whose name he is entered for 60 days prior to the date of competition or the first day of a series of competitions;
 - .5 In the interests of the sport in cases of extenuating circumstances the Region's Officers shall decide if the swimmer is eligible to compete. Their decision will be final.
- 3 Provided the swimmer holds the longest unbroken membership of an ASA South West Region club for 60 days immediately prior to the date of the first event he is eligible to compete.
- 4 All competitors must be eligible competitors as defined by ASA Laws.
- 5 Each entry shall be made on the official entry form which together with the entry fee, must reach the appropriate discipline competition secretary 28 days before the date fixed for the event, with the exception of diving which shall be 14 days and Open Water where entry fees must be sent to the Open Water Secretary by the date shown on the entry form.
- 6 All Officials shall be appointed by the appropriate discipline committee. They must be members of an affiliated club and licensed in accordance with ASA Laws.
- 7 All protests as to the eligibility of competitors shall be decided by ASA Laws.
- 8 Trophies:
 - .1 All trophies are perpetual. The winner shall be entitled to hold the trophy, provided satisfactory security be given to the Trophy Controller that it shall be returned in good condition.
 - .2 Trophies must be returned in time for presentation to the appropriate competition or returned to the Regional office one month prior to the competition. A fine of £250 per trophy will be imposed on the Swimmer for failure to comply.
- 9 All awards are ratified unless notice to the contrary is sent to the competitors concerned within 7 days of the event, or as decided by ASA Judicial Laws.
- 10 **Multi Discipline Entry**
 - .1 Individuals forming the teams entering the ASA South West Championships, except for Water Polo, must have been members of the club entering them for 60 days prior to the competition. Individuals forming the teams entering the ASA South West Water Polo Championships must have been members of the club entering them prior to 1st February in the year of the competition. A swimmer who has the longest unbroken membership of that club entered for the ASA South West Swimming Championships may be entered by another club for the ASA South West Water Polo Championships of the ASA South West Diving Championships or the ASA South West Synchronised Swimming Championships always provided that he has the longest unbroken membership for that discipline in that club.

- .2 A competitor entering in the name of one club for any ASA South West Region Diving, Synchronised swimming or Water Polo competition may not be entered in the name of another club in any team or individual competition in that particular discipline of the sport in the same calendar year.
- .3 A competitor entering in the name of one club in any ASA South West Region swimming or Masters Swimming Competition or Championship may be entered in the name of another club in a different Competition or Championship.
11. Any matter not provided for shall be determined by the Board.

6/14

SWIMMING CONDITIONS

INDIVIDUAL EVENTS

1. Venues for the following year shall be fixed by 1st September.
2. The course shall be 25 or 50 metres.
3. Qualifying Times must have been achieved in Licensed Meets in the period allocated by the ASA Swimming Committee. Times to be taken from ASA Rankings, any time not appearing on rankings shall be converted using ASA Equivalent Performance Tables.
4. For all Youth Championships, Age Group Championships and Relays age shall be in line with National policy. Age groupings shall be decided by the Swimming Committee in line with National principles.
5. (a) The Swimming Committee shall decide which events have finals.
(b) The organising committee shall decide, and publish with entries received file, if a withdrawal system shall operate for the heats and finals. A failure to comply will result in a £10.00 fine for heats and £25.00 for finals. After this the club will be fined.
(c) Where the fines are not paid the swimmer shall not be eligible to enter future ASA SWR swimming events.
6. All heats shall be swum with the slowest swimmer in the first heat.
7. Withdrawal Refunds:
Withdrawal before programme printed – full refund
Withdrawal from all events before 8.00pm on evening prior to whole competition – 75% of fees.
No refund for withdrawal from single events. All refunds given as credits to clubs

WINTER /SHORT COURSE CHAMPIONSHIPS

8. (a) A senior Champion shall be declared in all events.
(b) A Junior Champion shall be declared in all events - the Junior Champion shall be the best placed Junior in the final or failing a Junior in the final the Junior returning the fastest time in the heats.
(c) To qualify for Junior Championships, the date of birth must be certified on the Official Entry Form and all competitors must be under the age of 16 years on the last day of competition.

AWARDS

9. (a) Awards shall be made for First, Second and Third places in Senior and Junior Championships and Age Group Competitions. The Awards shall be approved by the Board.
10. Medals will only be available for collection at the competition concerned.

TEAM EVENTS

11. A list of team members from whom the team will be selected, with certified dates of birth must be submitted in advance.
12. Any team swimming an ineligible member shall be disqualified.

13. Each competing Club may enter more than one team in each event.
 14. Awards shall be made for First, Second and Third place in all relays.
 15. All events shall be swum in heats from nominated entry times.
15. CLUB TEAM CHAMPIONSHIP FOR NATIONAL QUALIFICATION
- a) These events shall be freestyle and medley 4 x 100m and freestyle 4 x 200m. Entry times for these distances must accompany the entry and shall be heat declared winners.
 - b) Age restrictions for National Championships shall apply.
16. AGE GROUP FREESTYLE AND MEDLEY SHORT COURSE CLUB TEAM COMPETITIONS
- (a) These events shall be 4 x 50 metres for male, female and mixed teams (2 each sex) and entry times for this distance must accompany the entry.
 - (b) Age Groups shall be: 9/10years, 11/12years, 13/14years and 15yrs & over
17. All clubs will have one team accepted in each event. If they wish to make more than one entry they may do so but a maximum of 32 heats will be held in each session and additional entries will be accepted by random draw. Results will be heat declared winners.

SPRINT COMPETITION / FAST 5 COMPETITION

18. Open to all swimmers who have entered an ASA SW Region Age Group, Youth or Championships since the previous October 1st.
19. Swimmers who have achieved ASA National qualification are not eligible to compete.
20. Swimmers to enter all five events
21. Results and awards to be decided on FINA points gained in all 5 events to the top three in each Age group.
22. Single age bands as for Regional Youth and Age Group competitions.

MASTERS COMPETITION CONDITIONS

23. The competition shall be held annually when and where at the discretion of the committee depending upon viability.
24. All competitors shall be ASA registered and members of clubs affiliated to ASA.
25. The age of the competitor shall be that attained in the year of competition. All competitors must be aged 25 years or over by midnight on 31 December in the year of competition save for competitors in Senior Group who must be aged 18 years or over on the date of competing.
26. Entries shall be made to the Swimming Competition Secretary by the date set.
27. The Age Groups shall be:- Senior 18-24 years, then in 5 year age bands from 25-29 as required to accommodate all competitors
The age-bandings for results, shall be those of the ASA National Masters Championships.
28. All events shall be swam in combined age groups and seeded heats, starting with the slowest, and shall be heat declared winners.
29. Medals shall be awarded at the discretion of the organising committee.
30. Decathlon competition: shall be open to both men and women. The results shall be taken from the National Competition results for members shown as members of ASA SWR clubs.
Competitors may only win the competition once in each age group.