



President Sue Dors

Minutes of the meeting of the Members Forum held at the Regional Office on
Wednesday 19th July 2017

1. Welcome

The President Sue Dors welcomed the members to the meeting. A minute's silence was held for Rene Dean and Jim Street who have sadly passed away.

2. Apologies

22 members attended with 12 recorded apologies.

3. Minutes of The Member's Forum meeting held on 20.07.2016

The minutes were declared as a true record of the meeting held on 20.07.2016.

4. Appointment of Tellers

This was not required for this evening's meeting.

5. Matters arising not covered by the agenda

There were no matters to discuss.

6. Secretarial allowances

This information was circulated prior to the meeting by email and a copy is attached. Sheet distributed around the room and Marion Britton presented the information. J Bird asked the Chair and the Finance Officer to leave the room. Mr Bird then proposed an increase to £700.00 for the Chair, £600.00 for the Finance Officer and a third proposal that the Regional Admin Officer's allowance of £410.00 is transferred to the Vice Chair. This proposal was seconded by Chris Tremellen and a vote was taken – outcome unanimously agreed to these proposals.

It was noted that there were discrepancies in the figures on the sheet – J Bird proposed that the correct figures should be clarified and then a 2.3% increase applied as per recommendations. This was seconded by Fiona Bowen and a vote was taken – outcome unanimously agreed and in addition the sheet will be reissued with the correct figures. Marion Britton and Chris Robinson to liaise to sort this.

7. Nomination for Regional President Elect 2018/2019

The nomination for Regional President Elect for 2018/2019 is Bob Holman from Dorset County.

8. Incorporation of Swim England – see briefing paper

The paper regarding this was circulated a while ago and J Bird gave a presentation on this. J Bird proposal to Regional AGM: Give authority to the South West Regional Board to make any changes necessary and to make appointments/nomination following decisions made at the ASA AGM. These decisions to be brought to the ASA SWR 2018 AGM. This proposal was seconded by Graham Cockill and Dennis Toogood and the vote was unanimous in agreement.

9. Report from Regional Finance Officer to include affiliation fees

The accounts are currently with the accountant. Upon receipt of the completed accounts the Finance Officer will circulate through the County Treasurers, County Secretaries and Discipline Secretaries.

Main difference to previous years: two additional part time staff plus office costs, internet costs etc.

License fee money slightly reduced due to overseas events plus purchase of the backstroke starts which are now situated across the region. Equipment purchased for Water Polo throughout the Region.

Proposal not to increase affiliation fees going to ACM – Clubs £80.00 Cat 1 £2.90 Cat 2 £3.65 and Cat 3 £2.00

SwimMark accreditation will continue to receive half of the cost back.

ASS Fees recommended at last SGB – Cat 1 £9.10 Cat 2 £26.40 and Cat 3 £5.20

Sue Dors expressed on behalf of the Region huge thanks to Chissie Robinson for all her hard work.

10. Report from the Regional Chairman

The Chairman thanked J Bird for explaining the situation on Incorporation. John's presentation clarified things. The Chairman also thanked C Robinson for the management of the finances.

The Chairman gave an overview of activities happening in the Region.

ASA – Swim England has had a massive reorganization with 70 plus employees put at risk of job loss due to the reduction in Sport England funding. The vast majority of the 70 people were in fact made redundant. Alan Green was successful in obtaining another role within Swim England. Chris Vickery was put at risk but has now been employed on a part time basis by the Region. Stacey Millett has been employed in a Sports Development support role for 20 hours per week and Emily Taylor is now the only employee of Swim England. Jackie Hilleard retired from Wesport and is now working for the Region on a contractual basis continuing in her role responsible for Swim Mark, (formally swim21) and the Young Volunteer programme.

The Chair has renegotiated with SASP the accommodation of office space for a further twelve month contract.

ASA has been rebranded to Swim England and the Chair gave an overview of this change.

The South West Region agreed to rebrand too. This change does not affect constitutional matters, law etc. 12 month timescale has been agreed for rebranding of equipment etc. not a great deal of cost is involved – the Regional Gazebo needs to be rebranded.

The new website will be relaunched on 01.08.2017

The National Club Survey results are available – the Chair will show these to the Board first and they will then be distributed.

Implementation Strategy for Volunteers – going to be developed and the important point will be how to attract new volunteers to the sport. The South West Region is the only Region to put together a Volunteer Strategy and following this Swim England will be asking the South West Region to pilot projects throughout the year to give us support.

The ACM will be held on 10.09.2017 at the Holiday Inn and the Region will again subsidise the lunch as agreed by the Finance Officer and the Regional Management Board.

Lynne Elliott has been unwell these past few months and the Chair (on behalf of everyone) sends our best wishes and our thoughts are with both Chris and Lynne.

The Chair asked for Questions:-

C Tremellen asked what the Volunteer Strategy was

The Chair replied: It is a top to toe review being undertaken by the Club Development Group. A long - term project as part of the 2017 -21 Regional Strategy, looking at subsidised courses, funding, raising the profile of volunteers and the recruitment and retention of all volunteers.

The Chair of the Club Development group is Dave Beament and other members include Jackie Hilleard, Kelly Podbury and Fiona Bowen.

J Bird stated the importance of completion of the Club Survey – Andrea Christmas and Robert Margetts both felt the survey was too long.

Fiona Bowen explained the Swim Development Group will be holding a meeting before the ACM and all clubs are being invited to come along and tell the group about any issues they may have. Meeting to be held at 10.00am

Volunteer recognition – don't forget Volunteer of the Month also the National Volunteers. Various ideas of encouraging volunteers to help were then expressed.

Robert Margetts asked if the handbook will be part of the new website. Results still to be sent into Chris Vickery in the office. All records will continue to be maintained.

The Forum collectively expressed how pleased they were with the Newsletter and it was explained that the newsletter is circulated to all Disciplines, County Secs, Club Secs, Board members and the website. The newsletter can then be sent further on to reach everyone within the club environment.

Sue Dors thanked the Chair for his hard work.

11. ASASW Board Minutes January – April – May 2017

Copies of all minutes are available on the website, any questions there may be need to be directed the County Board member who can then bring to the board meetings.

Distribution of minutes needs clarification for onwards transmission.

Chris Tremellen stated her surprise that Swimmer of the Year etc. was sorted by the Board.

Julia Airlie asked for a sentence to be added to the Newsletter stating Committee have met, please click here to see copy of the minutes and make a link to the minutes.

12. AOB – as previously notified to Chris Vickery by 17th July 2017

Nothing was received.

Following a recent advert for the position of Regional Chairman– the Regional Management Board have agreed for David Flack to be re -appointed as Chair of the region for a further 4 years.

As this is the only Forum meeting held annually – having it in July means several members are away on holiday. Could the Board look to holding the meeting slightly earlier in the year – this was agreed.

Meeting closed at 8.20

Appendix One – Secretarial Allowances 2017/2018

The following allowances for the various disciplines are detailed below:

Diving	£590.00
Synchro	£1075.00
Open Water	£590.00
Swimming	£2150.00
Water Polo	£780.00

Officers Allowances

President	£430.00
Chairman	£700.00
Finance Officer	£600.00
Vice Chair	£440.00

ASA SOUTH WEST REGION

Appointments 2017/18

Appendix 2

Post	Nomination
President	
President Elect (Dorset nomination)	Bob Holman
Administration Officer	
Finance Officer	Chris Robinson
Health and Safety Officer	Alan Withers
Awards Co-ordinator	Sue Dors
Medical Advisor	
Welfare Officer	Marion Britton
Emergency Committee (3)	Philip Jones, Gordon Smart, Dennis Toogood
Diving Committee	
Secretary	
South West School of Swimming Development	
Secretary	Neil Harper
Open Water Committee	
Secretary	Virginia Hill
Swimming Committee	
Secretary	Chris Tremellen
+ Events Management Secretary	
+ Licensing Officer	
+ Masters Secretary	
+ Swimming Officials Secretary	
Synchro Swimming Committee	
Secretary	Mary Hooper
Water Polo Committee	
Secretary	Mike Coles

+ Appointed by Swimming Committee

Regional Representatives to ASA Committees	
ASA Sport Board	Robert Margetts
ASA Sport Board Substitute	David Flack
ASA Council – Elected Rep	Ray Warren
ASA Council - Cornwall Elected	Chris Elliott
ASA Council - Devon Elected	Roger Downing
ASA Council - Dorset Elected	Gerry Griffin
ASA Council – Gloucester Elected	Keith Smith
ASA Council - Somerset Elected	Graham Cockill
ASA Council - Wilts Elected	
++ ASA Diving Committee	
++ Open Water Communications Forum	
++ ASA Swimming Committee	
++ ASA Swimming Officials Group	
++ ASA Masters Committee	Sue Haigh
++ ASA Synchro Committee	
++ ASA Water Polo Committee	
ASA Medical Advisory	
ASA Judicial Appointments Panel	Malcolm Hopes

++ Appointed by Technical Committee:

County Representatives to Regional Committees – updated July 2017

Committee	Cornwall	Devon	Dorset	Gloucester	Somerset	Wiltshire
Regional ACM	Chris Elliott	Derek Wyatt	Gerry Griffin	Brian Guy	Fiona Bowen	Pat Stratford
Regional ACM	Daniel Corbett	Mrs J Stoneman	Jill Beard		Ray Warren	Paul Robbins
Members Forum (1)	Daniel Corbett	M Jeynes	Mark Hoskins		Alan Withers	Pat Stratford
Members Forum (2)	Lynne Elliott	Mrs J Stoneman	Jill Beard		Mrs Rosemary Johnson	Andrea Christmas
Members Forum (3)		Sue Haigh				
Management Board	Chris Elliott	R Downing	Andy Smart	Keith Smith	Graham Cockill	Paul Robbins
Diving	Club representatives					
Open Water	Mrs L Elliott	Maggie Pike	Gerry Griffin	Brian Armstrong	Alan Withers	
Swimming	Chris Elliott	Mrs J Stoneman	Andrew Smart	Marion Britton	Pete Gonsalves	Mrs Sandra Yeoman
Coaches						
Masters	Cathy Ralph	Sue Haigh	Karen Yendole	Brian Armstrong		Chris Jessup
Swimming Officials	Maureen Davies	M Jeynes	Jill Beard	Neil Harper	Graham Cockill	Paul Robbins
Assistant Exams Organiser	Maureen Davies	M Jeynes	Tracy Roberts	Neil Harper	Alan Withers	Paul Robbins
Synchro	Christine Merrifield		Chris Seall	Ian Stuart	Mrs Alyson Bashford	Mrs Jean Pitfield
Water Polo	Anthony Stevenson	B Steer		John Spicer	Mike Coles	Chris Ducker
Para/ Disabilities	Emily Dart	Helen Hobbs	Steve Johns	Josh Pattison	Liam Wilcox	