



President Sue Dors

**Minutes of the Swim England South West Region Annual Council Meeting held at the
Holiday Inn Taunton on 10th September 2017**

Present:

Swim England South West Board Members and Officers: Dave Flack Chairman, S Dors President and Trophy Co-ordinator, Paul Robbins Wiltshire & President Elect, Chris Robinson Finance Officer, John Bird Administration Officer, Robert Margetts SGB Member, Roger Downing & Vice Chair Devon, K Smith Gloucester, A Smart Dorset, G Cockill Somerset.

Standing Committee Secretaries: C Tremellen Swimming and Virginia Hill Open Water.

Past and Life Presidents: D Toogood, J Hamblett, G Smart, H Richards, J Airlie, I Stuart.

Cornwall County Delegates (1)

Devon: County Delegates (2), Exeter Water Polo & Swimming (1), Newton Abbot (1), Plymouth Leander (1)

Dorset: County Delegates (3), Bere Regis (1), East Dorset Open Water (1)

Gloucester: County Delegates (-), Cheltenham Swimming & Water Polo (1)

Somerset: County Delegates (2), Burnham on Sea (1), Frome (1), Keynsham (3), Street & District (1), Team Bath AS (1), Weston Super Mare (2), Wincanton (1)

Wiltshire: County Delegates (2), Salisbury Stingrays (2), Swindon Dolphin (2), Trowbridge (1)

Staff (non-voting) Mrs Emily Taylor Club Development Officer, Mrs Stacey Millett Club Development Support Officer, Mrs Jackie Hilleard Regional Development Co-ordinator, and Mrs Chris Vickery Regional Administrator

1. Apologies

The following apologies were recorded: Chris Elliott Board Member Cornwall, Ben Batley Somerset SE, Alyson Bashford Somerset President, Philip Jones Past President, Derek Masset, Ann Reynolds, Sandra & Dennis Yeoman, Sue Criddle Team Bath AS, Veronica Blackmore Devon SE President, Ben Mullen Chair Bristol Penguins.

2. Welcome to the ACM by the Regional Chairman – Mr Dave Flack

The Chairman welcomed everyone to the meeting and introductions were made followed by housekeeping.

3. Obituaries

The Chairman asked delegates to stand in silence for:

Jim Street Past President, Rene Dean Trophy Steward and Lindsay Powell Coach at Exeter City and Team Manager for the Region.

Members were asked to amend agenda item 11.15 (the second one) to 15b.
Item 11.15b – Wilts. Replace Paul Robbins with Michele Greenan
Item 11.16 please add Gerry Griffin.

4. Presentation and Q & A – Regional Club Development Group

The Chairman introduced the Club Development Group for their presentation. Please see presentation on website.

Questions – nil

5. To receive the Minutes of the ACM 11.09.2016

C Tremellen – page 4 item 17 – Should read The Chairman thanked John Bird for all his hard work this year and John Bird gave a brief review of his highlights which included presenting Dennis Yeoman with the Harold Fern award and watching his grandson's first swimming gala.

Minutes were adopted.

6. To receive the 2016/2017 Annual Report

J Airlie – Page 9 – regarding Stephanie Millward not receiving financial support from SE despite representing her country internationally.

I Stuart – Page 10 – The Synchro picture has been published inadvertently upside down.

Page 19 – Club Affiliations 31.03.2017 ACM votes figures are incorrect and should read:

Cornwall = 29

Devon = 72

Dorset = 40

Gloucester = 56

Somerset = 63

Wiltshire = 60

Total = 320

Annual Report – proposer Mike Coles, 2nd Andy Giess – vote unanimous and report adopted.

7. To receive the Finance Officers Report and Balance Sheet

C Robinson the Finance officer for the Region presented the Financial report and balance sheet for the year 01.04.2016 – 31.03.2017

Points raised around this:

Question asked on what the Trophy expenditure is for: Sue Dors replied that all trophies for the Region are purchased for all disciplines, Presidents medals, engraving of trophies etc.

Point to be noted: Swimming subsidises the other disciplines.

Water Polo expenditure will be back into budget for next year plus realistic budgets to manage. Regional academies are expensive to run and this will be reflected.

Network grants should be made more available.

Funding pots – Emily Taylor will put together a plan to assist clubs with knowledge on what is available.

Fiona Bowen thanked the Board for their hard work and asked questions regarding the limits of the reserve held and suggested a brief explanation of the accounts was

supplied with them prior to the ACM in order for an easier understanding.
Also? Could the board supply a plan on how the money is going to be used in the forthcoming year?

Both the Chair and the Finance officer responded to these points, a budget is planned and published each year and there is also now the added responsibility of the office accommodation and staffing costs.

Ray Warren asked for details of the costs: £130K over the 4 year period was the response.

The Chairman thanked the Finance Officer for all her hard work over the past year.

Proposer of accounts: John Hamblett

2nd: Gordon Smart Vote – unanimous and Financial accounts adopted.

8. To receive the Chairman's Report

The Chairman gave a report of events over the past year. The Chair also expressed the importance of giving volunteers top priority going forward as they are vital in the success of swimming.

Questions following his report:

J Airlie: Any update on diving? Response: Actively working on making it more vibrant and a development plan has been drawn up.

M Coles: Technical Committees more insight is required between technical committees and the Board reps in order for all to be more aware of what is happening and to help with planning for the future.

9. Appointment of Tellers – Roger Downing, Graham Cockill, Andy Giess

10. To confirm Affiliation Fees 2018

Clubs and Associations £80.00 Membership fee, 50% reduction on affiliation or re-affiliation for Swim Mark clubs: ASA Cat 1 - £2.90;

ASA Cat 2 - £3.65; ASA Cat 3 - £2.00

Confirmed and agreed by unanimous vote.

11. To appoint Officers and other Officials:

- .1 Finance Officer: Mrs C Robinson agreed
- .2 Vice Chairman: Mr Roger Downing agreed
- .3 Administration Officer: Vacant and to remain vacant at present
- .4 Health & Safety Officer: Alan Withers agreed
- .5 Medical Advisor: Vacant
- .6 Trophy Co-ordinator: Sue Dors agreed
- .7 Welfare Officer: Mrs Marion Britton agreed
- .8 Secretary Diving: Vacant
- .9 Secretary Open Water Committee: Ms Virginia Hill agree
- .10 Secretary Swimming Committee: Mrs Christina Tremellen agreed
- .11 Secretary Synchronised Swimming Committee: Mrs Mary Hooper agreed
- .12 Secretary Water Polo Committee: Mr Mike Coles agreed
- .13 Secretary SE South West Region School of Swimming Development: Mr N Harper agreed
- .14 Emergency Committee (3): Mr Phillip Jones, Mr Dennis Toogood, Mr Gordon Smart agreed
- .15 Regional Representatives to SE Council (1): Mr Paul Robbins agreed, Mr David Flack agreed, Mrs Chris Robinson agreed

- .15b Regional Representatives to SE Council, nominated by County Associations: Mr Chris Elliott (Cornwall), Mr Roger Downing (Devon), Mr Andy Smart (Dorset), Mr Keith Smith (Gloucester), Mr G Cockill (Somerset), and Mrs Michele Greenan (Wiltshire) all agreed.
- .16 To be elected (1) Mrs Fiona Bowen, Mr Gerry Griffin
- .17 Regional Member SE Sport Governing Board: Robert Margetts agreed.

The Chairman advised that the vote for Regional representative to SE Council will be by ballot.

The Chairman then invited Fiona Bowen and Gerry Griffin to introduce themselves.

The Chairman then asked the council to vote and the tellers to collect the voting slips.

Result of vote: The vote was a tie and Mrs Fiona Bowen stepped down to allow Mr Gerry Griffin to be elected.

G Griffin representative for ACM Council.

12. Swim England Incorporation update and actions required by the Region

Mr John Bird delivered an update on the position regarding Incorporation.

The proposal: To give authority to the Swim England South West Managing Board to make any changes necessary to the Swim England South West Law, and make any appointments / nominations following decisions made at the 2017 Swim England ACM regarding the incorporation of Swim England. These to be brought to the 2018 South West Region ACM for ratification.

Proposer: John Bird

2nd Gerry Griffin

Vote: Unanimous

13. Life Presidents

In accordance with your wishes regarding Swim England Past Presidents, the President presented Mr John Bird and Mr Robert Margetts with Life Presidents Bars.

14. Installation of 2017/2018 President – Mr Paul Robbins

The Chairman invited Sue Dors to say a few words following her year as President. Sue Dors gave a review of her past year.

Sue also announced the South West Regional Awards winners who were then submitted to the National pool for consideration. The South West Region adopted the same procedure as the National procedure.

South West categories and winners:

Young Volunteer of the Year: Amber Francis – Tavistock SC – Finalist nationally

Volunteer of the Year: Karen Bowen – Team Bath AS – Finalist nationally

Teacher of the Year: Sam Towers – Everyone Active Plymouth Life Centre

Coach of the Year: John Spicer – Cheltenham Swimming and Water Polo

Service to Aquatics: Pat Pusill – Norton Radstock SC and Life Member of Burnham- On-Sea SC

Presentations to be made locally to each individual with their teams around them.

The group selecting the winners had some feedback which Sue Dors will put together and forward separately.

The Chairman then invited Mike Greenan on behalf of the Wiltshire County to propose the 2017/2018 President. Mike gave a presentation to the Council. The Chairman then invited County Presidents to say a few words of support for Paul Robbins. Each County said a few words. The Chairman then invited Paul Robbins to come forward and Sue Dors handed over the President's Chains to Paul Robbins. The Chairman invited the President's wife Mrs Linda Robbins to receive the consort's badge and flowers.

15. Presentation of Past Presidents medallion to the retiring President Ian Stuart

The Chairman invited the President to present the past President's badge to Ian Stuart and the new President said a few words. The President then took her seat on the top table.

16. To confirm 2017/2018 President Elect and presentation of medallion

The Chairman invited Gerry Griffin to nominate Dorset's choice for President Elect 2017/2018 – Bob Holman. Bob Holman was presented with the President Elect badge.

17. To consider the SE Annual Report and alterations to ASA Law. (Circulated to clubs/Associations by the ASA)

The Chairman asked for views/comments on how the report is to be viewed, comments to be sent to the Chairman.

The Chairman also thanked John Bird for all his hard work over the years and all the assistance John has been. John made a short speech, Mrs Bird was presented with flowers and John will be receiving a gift in the near future.

Close of meeting

The Chairman thanked all delegates for attending and advised that next year's meeting will be on 09.09.2018 at the Holiday Inn Taunton (same venue).

Meeting finished at 16.45

Photo session took place at the end of the meeting.

Appendix One – Nomination report from M Greenan

Appendix Two – Club Development Team Presentation (available on website in pdf format)

Appendix One

Nomination report from M Greenan

I am privileged to nominate Paul Robbins for South West Regional President. I asked Paul to summarise his achievements in swimming, and I will now take you through them.

Club and Poolside Level

Paul's involvement with swimming started as a spectator's in the gallery, watching his daughters swimming at Marlborough.

Eventually he became involved poolside, and got his Level 2 Teachers qualification in 1998. He became a National referee in 2005.

Additional to poolside, Paul was also Secretary, Chairman and President during his time at Marlborough.

In 2013 Paul moved to Trowbridge and is part of Committee where he now holds the position of Officials coordinator.

Paul is well known to all of us on poolside and is an extremely active official in the area. Rather deservedly he has represented the County at numerous events and competitions including:

- Officiating at the Inter County Competition at Sheffield
- Team managing of the Wiltshire team at Sheffield
- Officiating at numerous Regional and National competitions

Wilts Exec Level

In 1998 he first attended a Wilts Executive meeting and has since become involved with various committees and activities within the County some of which are detailed below:-

- Easter course Helper 1996 – 1998,
- Easter course Group Coach 1998 – 2000,
- Easter course Organiser 2000 – 2012
- Training Courses Secretary including running of County Swim Camps and Training Days for 7 years
- Education and Development Committee member 2013 – 2017,
- Emergency Committee 2011 – 2017
- Officials Committee member and Tutor 2008 – 2017

Concluding on his county level achievements, Paul's proudest achievement is to have been:

- Wiltshire Country President from 2009 - 2010.

Regional Level

In addition to Wiltshire, Paul also works extensively at Regional Level. Including:

- Officiating at many regional competitions.
- That he currently sits as the Wilts representative on the Regional Management Board.
- and on the Officials Committee.

In conclusion

- it has been a pleasure working on poolside with Paul all these years,
- Paul has been a great servant to swimming in the clubs, the country and region

On behalf of Wiltshire County I recommend Paul Robbins as our Regional President