



## OFFICIALS COMMITTEE MINUTES

Minutes of the meeting held on Wednesday 17<sup>th</sup> February 2016  
at the Regional Office, Wellington.

**Present:**

Robert Margetts (RM)	ASA SW Swimming Competition Secretary
Chris Elliott (CE)	Substitute Cornwall
Mel Jeynes (MJ)	Representative Devon
Jill Beard (JB)	“ Dorset/Officials Exam Organiser
Neil Harper (NH)	“ Gloucestershire
Les Debenham (LD)	“ Services
Lynne Elliott (LE)	ASA SW SOC Secretary

It was agreed Chris Elliott should take the Chair.

<b>1/16-1</b>	<b>Apologies for Absence:</b> Maureen Davies, Paul Robbins, Graham Cockill, Chris Tremellen.	ACTIONS
<b>2/16-1</b>	<b>Minutes of Meeting held 7<sup>th</sup> October 2015:</b> These were accepted and signed.	
<b>3/16-1</b>	<b>Matters Arising:</b> Those not arising in Agenda. 3/15-2 No SOG Meeting held yet - will bring up at meeting in April. 9/15-2 Lynne Elliott was 2 <sup>nd</sup> in the awards.	JB

4/16-1	<p><b>Correspondence:</b></p> <ol style="list-style-type: none"> <li>1. JB reported that ASA Volunteer Co-ordinator, Steph Elliott had contacted her regarding the Young Volunteers from the Region who would now need Mentors. Frances Bratby, Blandford &amp; Hazel Cutler, Salisbury - JB Christopher Wood, Burnham - discussed &amp; will ask Graham Cockill if he can Mentor. Discussed previous young volunteers - will have been invited to various events including School Games. RM requested JB to let David Flack, Board Chairman to have all the names as 2 young volunteers recently appointed to the Board and it may be possible to set up a group.</li> <li>2. JB has been notified of an Official (Referee) from the Cayman Islands who is resident in Barnstaple. Will need an assessment &amp; poolside mentoring to assess level of competence. Agreed there are events that can be suggested &amp; we hope to meet her.</li> <li>3. BS Referee Training - update regarding procedure from this year - must be approved &amp; sent to Regional Co-ordinator to sign.</li> <li>4. Reminder for information on Timekeepers to JB so they are recognized for Level 4 Meets.</li> <li>5. Information re Open Meet licensing on ASA web site, and update from Lesley Leffers, Licensing officer on the spread of events in the Region &amp; Licensing conditions.</li> <li>6. Query from ASA re Deaf swimmers and help on poolside for them.</li> </ol>	<p>JB to contact</p> <p>JB to give names.</p> <p>JB to contact cc MJ &amp; LE</p>
5/16-1	<p><b>Regional Events 2015/2016:</b></p> <p>2016 - Request has been sent out to officials, not many replies as yet. Have had new direction from ASA and we can no longer make it a requirement for clubs to provide officials. This is a pity as generally the numbers have improved since that was instigated, however it means we need to encourage all the officials to help. It does mean that if there are not enough officials on poolside to fulfill the licensing conditions the License will be revoked so the times achieved will not appear on the Rankings. This information has been sent out to clubs by the Competition Sec. We will need help for the Para Event on 13<sup>th</sup> March at Horfield.</p> <p>2015 - Generally okay, certainly some clubs now contact me, though I still have some no replies when I am trying to find further officials. Salisbury, Calne Alpha &amp; Cirencester had no officials at the galas where required. United Bristol rarely represented. Mount Kelly do rely on one official who comes to youths &amp; Championships from out of the region. Kingsbridge have done little this year. Millfield have improved &amp; do contact me. Many clubs have varied representation, sometimes with lots of help other times none. Those clubs with at least one event not covered - (denotes number of events) Paignton 2</p>	

	<p>Poole 1  Taunton Deane 2  Seagulls 2  Soundwell 1  Bradford on Avon 1  N Cornwall 1  St Ives Bay 1  West Dorset !  Weston Super Mare 1  Carn Brea Helston 1  Sevenside 1.</p> <p>Those clubs who have provided a great deal of help regularly are Barnstaple, Cleveden, Swindon Dolphins &amp; Tigersharks.  RM - request clubs &amp; counties are informed so they know the situation.</p>	LE to circulate
6/16-1	<p><b>Seminars/CPD:</b>  Intend to hold 3 seminars with the trainers in the Counties so that everyone knows what is expected &amp; a consistent approach to training.  Reminder to Counties to arrange CPD's, though Contemporary Issues now available on-line and is being used more. Trainee J1's have to complete this as part of their training, it is helpful for them to do as a group if possible.  JB has done 2 Mentoring &amp; Contemporary Issues.</p>	JB & LE to arrange
7/16-1	<p><b>Officials Training:</b>  Annual report sent out to members of the committee - generally positive though some still taking a long time to complete training. Timekeeper has been used more - probably due to the Level 4 Licensing conditions. 2015 figures - Total in training 561 (336 in 2014), Total new qualifications 326 (192 in 2014).  Full report will go into the Regional Annual Report.</p>	
8/16-1	<p><b>SOG:</b>  Next meeting is 10<sup>th</sup> April.  Query when new Contemporary Issues will be available.  All SW Regional Organisers attended the meeting in Loughborough and was found to be helpful, main topic was levels of training &amp; Referees particularly in light of J2S able to referee Level 4 Meet.</p>	
9/16-1	<p><b>AOB:</b>  NH commented their county have a number of Welsh officials running Licensed Meets in their pools, have found that they will allow a J2S trainee to Start at Level 2 Meets which we have been told is not allowed under the License Conditions.</p>	JB to report to SOG

Next Meeting - 5<sup>th</sup> October 2016

Signed - Chairman..... Date .....

Secretary .....