



President P. Robbins

Minutes of the Officials Committee meeting held on Wednesday 4th October 2017
At the Regional Offices

Present: P.Robbins (PR) Wiltshire & Chairman
 J.Beard (JB) Dorset & SOG
 N. Harper (NH) Gloucestershire
 M.Jeynes (MJ) Devon
 G.Cockill (GC) Somerset
 C.Tremellen (CT) Swimming Secretary & Minutes

Apologies; R.Margetts, M.Davies, L.Elliott (LE)

17/11 Minutes of meeting held on 15th February signed as true record.

17/12 Matters arising

- 12.1 6/17-1 JB has been fulfilling the role of Lead Referee in the absence of Lynne Elliott.
- 12.2 9/17-1 PR now on Referee leaders' course. L.Elliott & J Airlie on Jury of Appeal list.
Devon Referee trainees – if LE not able to assist JB will organise cover.

17/13 Regional events 2017

- 13.1 All events well-staffed with good representation with exception of 800 & 1500 free but fulfilled license requirement.
- 13.2 JB has been in touch with all officials since May and all galas had sufficient officials.
- 13.3 Good coverage for Sat & Sun at Winter Championships but long distance on Friday night still short.
- 13.4 Inter county Masters - Referees, starters and 2 judges appointed. Counties to provide rest. GC queried why Counties have to fund their appointed official.
- 13.5 Para Gala in March almost covered. 3 people have already asked for CPD. Dave Jones is available. JB to contact uni and book room.
- 13.6 Noted that Millfield have a new and complex timing system which our operators were finding difficult to mesh with our equipment.

17/14 FINA CPD

- 14.1 JB delivered the CPD course to the meeting. There are some wording issues around some interpretations.
- 14.2 So far JB has delivered 5 courses in Dorset. M.Davies has completed the course by phone and will be organising seminars in Cornwall. Wilts has courses set up. Somerset still to fix dates but will be rolling out to Referees shortly. Gloucs will run updates possibly this month & November. Devon require support so JB will deliver first CPD course. MJ to set up venue.
- 14.3 Contemporary Issues CPD still required on an ongoing basis.

14.4 To decide at next meeting whether to hold a mentoring CPD course.

17/15 Officials training & SOG

15.1 Last SOG meeting focussed on on-line training for J1s. This will be discussed again at the next meeting on 7th October. There will be no changes for 12 months.

15.2 Region has given a budget of £3,000 to support officials training. Agreed by phone that this would be used to pay course fees for J2 candidates as they have already shown commitment to the sport/Region. Suggested that this should also be used for Referee candidates. Agreed to fund one cycle of exams. Also agreed to pay travel expenses to training sessions (usually held in someone's home) for Referee candidates and/or Referee tutors.

17/16 Secretarial cover 2018

16.1 LE was still unwell although it was understood that she was now home from hospital. JB has covered until the end of the year but was unable to continue due to her other duties.

16.2 It was therefore necessary to find someone who will cover the Officials Secretary's role, in the interim, starting in the New Year, if LE was still unwell. Committee members were asked to approach officials in their counties to see if someone could help out.

17/17 AOB

17.1 CT stated that officials would only be reimbursed for their accommodation up to the agreed amount. Lately there have been many claims in excess of this figure. This needs to be stressed in the information to officials.

17.2	Dates 2018	Disability Gala	11 th March	Horfield
		Summer Championships	5/6/7 May	Plymouth
			12/13 May	Hengrove
			19/20 May	Millfield
		FAST 5	8th July	Gloucs
		Relays	23 rd September	Millfield
		Masters	7 th October	Millfield
		Winter Championships	2/3/4 November	Millfield
		Masters Inter-County	18 th November	Millfield
		British Masters	June 8 -10	Plymouth
		ESSA Primary relays S/C	30 th April 6pm	Millfield
		ESSA Senior Relays S/C	Sept 26 th 2pm	Millfield

Dates of next meetings – 7th February & 3rd October

Signed _____
P Robbins Chairman