

Region Artistic Swimming Meeting at 10.00am on Monday 9 January 2023

Present: Roger Downing, Mary Hooper, Sarah Pullan, Viv Ebbs

1. Music Equipment

Discussion about the Regional Artistic Swimming music equipment. It has been stored in the container outside the SWR office and the on/off switch is not working. Viv took it to be repaired, but it is rusty inside. Advice was that it was probably not worth repairing. Sarah agreed to take the music centre and investigate purchasing a replacement. Equipment could then be stored at Cheltenham. **ACTION SP**

2. Competitions for 2023

Organisation

Mary agreed to be the Regional Event Manager for 2023  
Sarah to ask Sarah Garrett to assist on the day (Field of Play) **ACTION SP**

Licences

Viv to prepare licences for competitions. Viv to contact Mandy Fuller. **ACTION VE**

Regional Age Groups 2023 at Cheltenham

Saturday 4 March confirmed and pool booked by Sarah. Agreed to use the same Conditions as 2022.  
Sarah to circulate Conditions to Regional Clubs. **ACTION SP**

Novice Competition 2023 at Cheltenham

Saturday 20 May confirmed, and pool booked by Sarah

Figures and Duets Training Competition 2023 at Plymouth

Saturday 18 November agreed. Viv to book pool (**Booked. Cost £1,114.74**) **ACTION VE**

Poolside Accreditation

- For all South West Region competitions all coaches team managers and chaperones requiring access to poolside must purchase a Poolside Accreditation pass (agreed £5) in advance of the event. They must also have a valid DBS check and Safeguarding Certificate. Mary to send Sarah the information on Poolside Accreditation. **ACTION MH**
- All Marshalls and Helpers (including non-poolside helpers) must be registered with Swim England and SE numbers provided on the officials list.

Officials for Competitions

Agreed: The number of judges and other officials required from clubs for competitions should be increased as follows:

**Judges:**

1-5 swimmers = 1 Judge, 6-10 swimmers = 2 Judges, 11+ swimmers = 3 Judges

**Swim England Helpers and Marshalls:**

All clubs to provide 5 SE helpers

Agreed: If clubs do not have enough volunteers they can approach other clubs for the loan of officials

3. Risk Assessments

All clubs must have a Risk Assessment for each club event, including away events, separate to the main club Risk Assessment. All Regional events must have a separate Risk Assessment for each event.

To note there is a Risk Assessment for Marlborough which can be amended for the Region **ACTION MH**

Viv to ask Plymouth Life Centre for their Risk Assessment. **ACTION VE**

Mary to ask Regional clubs for their Risk Assessments and remind the Regional Squad staff to provide a Risk Assessment for the Regional Squad Assessment Training Day **ACTION MH**

Roger will ask the Regional squad to copy any correspondence to Mary. **ACTION RAD**

Committee to agree Risk Assessments for all activities, including away events. **ACTION ALL**

4. Grade days

To note the next Grade day will be held at Marlborough on Saturday 4 February for Routines and Figures.

Agreed that it would not be financially viable to hold Grade days at Taunton School because they could only offer the school holidays when the number of entries would be low. Mary asked to be informed of the details of any Routine Grade days to be organised by clubs before the event . **ACTION ALL**

5. Officials

Mary to ask club and regional officials to complete a spreadsheet of names etc of qualified judges.

**ACTION MH**

Mary to ask Hannah Secher about the ruling for judges who have not officiated for their club for over 2 years at a regional event. Can they continue on the Officials List? **ACTION MH**

6. Date and time of next meeting

Regional Committee at 20.30 on Monday 27 February (Zoom).

Circulation: Roger Downing, Mary Hooper, Sarah Pullan, Viv Ebbs