

President – Mr M Coles

**Decision & Action log (Minutes)
ASA SW Open Water Committee**

Held on Monday 17th February 2020 @HQ Wellington

	Action
<p><u>Present:</u></p> <p>Sue Dors (SD); Virginia Pereira (VCP); Anastacia Pereira (AP); Gerry Griffin (GG) Dorset; Brian Armstrong (BA) Gloucestershire; Justine Lawrence (JL); Ally Everett (AE) Wiltshire; Paul Robbins (RMB Member); Kelly Podbury (KP) Competition Secretary; Chris Elliott (CE) Cornwall; Andy Jack (AJ) Swim England.</p>	
<p><u>Apologies:</u></p> <p>Alison Browning (Devon), Nikki Taylor (Somerset).</p>	
<p><u>Matters Arising from Previous Minutes</u></p> <p>JL to amend apologies on October minutes. Send corrected mins to Laura at Swim England. Attachments to be sent to JL then all can be posted on website.</p> <p>BA asked VCP if she could complete the minutes of the meeting last February 2019 and post them on the website.</p> <p>Handbook has been updated.</p> <p>BA is speaking with Sharon Lock to also discuss cut off times for Masters Nationals following swimmers removal from swim. Discussions to be had over 30min limit.</p>	<p>JL SD</p> <p>VCP</p> <p>Completed</p> <p>BA</p>
<p><u>Correspondence</u></p> <p>Nationals – Distances have been altered to use for selection for JNR Worlds. British Swimming are using distances of 2K 12/13, 5K 14/15, 71/2K 16+. Committee members agreed to refer these distances to the coaches of all swimming clubs for feedback. All agreed that the 1K would remain in the programme for SW. Sharon Lock and Jo Johnson also to be consulted on this matter.</p> <p>Safety Officers Course – BA volunteered to attend the 2day course being held on 21st/22nd March. VP has already been invited. SD asked for costs to be considered and that Sharon Lock should be consulted over the costing for VP</p>	<p>All</p> <p>AJ, SD</p>

<p>attendance. All committee agreed that sending 2 attendees was a sensible continuity plan.</p> <p>Entry & Result System – Both KP & GG have looked over the system and both felt whilst it required small adjustments. However, they would both work together on the system and consult Chris Bustock to look at the online system.</p> <p>Alan Withers sadly advised the committee that Tom Watch has recently passed away. SD to send the committees condolences.</p>	
<p><u>Finance</u></p> <p>SD has looked at the budgets and feels the administration and travel will remain the same. Many items are required for the 2020 Regional Championships</p>	
<p><u>2020 Regional Champs</u></p> <p>Risk assessment has successfully been completed on Lake 86. Committee agreed this should now be booked. Tom at the Lake must provide confirmation of Water Quality and Temperature of the Lake. Also confirm boats have prop guards.</p> <p>Licence for use of music to be investigated. SD confirmed catering agreed with Mary. Fine Designs – possible new logo to be arranged. KP to speak with Swim Path. BA to speak with a company in Glos. Accommodation – JL provided costs from three hotels in the Wiltshire area. JL to ask Double Tree possibility of early breakfast and attempt to reduce the cost. Entry fees to remain the same as 2019. Chip Timing & Video Finishes – BA to discuss with Sharon Lock possible cost KP to receive all event information and VP conditions.</p> <p>Cut off time agreed for entries of 12th June.</p> <p>Committee agreed £300 to remain counties contribution towards the event.</p>	<p>VP</p> <p>AJ</p> <p>KP GG BA</p> <p>JL</p>
<p><u>2020 Development Days</u></p> <p>Discussion regarding coaches for development days as well as venues. SD has been speaking with Jo John (Exeter)? Will continue to liaise. Committee discussed possibility of open recruitment. NT & Sharon to also be consulted regarding the coach position. KP to source template for development day planning.</p>	<p>All</p>
<p><u>County Updates</u></p> <p>Cornwall Open Water training in Plymouth taking place with Caradon SC. County is not following the pathway.</p> <p>Devon No report.</p> <p>Dorset GG advised that county will take part in Regional comp, but generally the county is struggling with ow.</p> <p>Gloucester BA advised that Steve Taylor had won a BLDSA competition. Negotiations to take place with Wiltshire to arrange OW training.</p>	

<p>Somerset No report.</p> <p>Wiltshire AE has taken the role of Wiltshire Rep and welcome to the committee.</p>	
<p><u>AOB</u></p> <p>Committee to put forward Swimmer of the Year (OW) nominations. BA suggested Steve Taylor (as noted above), but would e-mail details of accomplishment and ask for any other nominations. Voting to be done over e-mail.</p> <p>The meeting closed at 21.14pm.</p>	<p>BA</p>
<p><u>Date of Next Meetings</u></p> <p>Wednesday 22nd April 2020 @ Regional Office or via Skype – 18:30pm</p> <p>Monday 19th October @ Regional Office Or via Skype – 18.30pm</p>	<p>JL</p>