

The Coaches Committee is a Sub-Committee of the Swimming Committee, and its role is to assist, advise and make recommendations to the Swimming Committee and to provide direction in the field of coaching.

## **Duties:**

- 1. Appoint a representative to the Swimming Committee.
- 2. Appoint a representative to the National Coaches Forum.
- 3. Make recommendations to Swimming Committee.
- 4. Make recommendations regarding Talent programme and coach education.
- 5. Make proposals regarding Regional competitions
- 6. Propose any activity such as overseas camps/competitions and recommend a lead Coach and Team Manager

## **Duties of Swimming Secretary / Coaches Administrator**

Appointment made by: Swim England SWR Swimming Committee on an annual basis at the October meeting.

- 1. To convene at least two meetings per year.
- 2. To prepare an agenda and distribute agenda, previous minutes and any other papers to all members of the committee (see below) Also invite any other persons who may have input for a particular topic under discussion.
- 3. To take minutes of such meetings and circulate them accordingly.
- 4. To keep a record of all minutes of meetings.

## **Composition of Committee**

Swimming Committee Secretary or Administrator Coaches as eligible under rule 5.12 Swim England National Talent Officer Swim England Club Development Officer Regional Development Officer

Plus

Regional President; Management Board Chairman; Finance Officer

## **Coaches Representative to Swimming Committee**

- 1, To attend Swimming Committee meetings, present minutes and report any relevant matter.
- 2. Advise the Swimming Committee of any recommendations the Coaches Committee may make.