

President: Mrs J Beard

**Minutes of the Regional Directors Meeting held on Wednesday 10th January 2024
via Zoom, Commencing at 18.30.**

Present:

C Robinson	CR	Chair
P Robbins	PR	Vice Chair
R Downing	RD	Devon
A Smart	AS	Dorset
B Armstrong	BA	Gloucester
M Coles	MC	Somerset
D Lee	DL	Wiltshire
G Pearce	GP	Finance Officer

Apologies:

A Smart and G Pearce gave notice they would be late arriving

Absent:

D Corbett	DC	Cornwall
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2024 / BM

1 Welcome and Introductions

1.1 The Chair welcomed everyone to the meeting.

2 Declarations of interest

2.1 No declarations of interest raised.

3 Minutes of 11th October 2023

3.1 Acceptance proposed by PR. Seconded DL . Agreed unanimously as a true record.

4 Matters arising from above minutes

4.1 None raised

5 Committee Minutes

5.1 Operations Committee

5.1.1 November 2023 – noted

5.1.2 December 2023 – noted

136.2 There has not been a finance meeting to date.

5.1.3 January 2024 – verbal report – noted

5.2 Finance Committee

5.2. No meeting

5.3 Water Polo Meeting

5.3.1 No meeting

5.4 Para Swimming meeting

5.4.1 No meeting

5.5 Swimming Meeting 18.10.2023

5.5.1 Noted

5.6 Coaches Meeting 11.10.2023

5.6.1 Noted

5.7 Artistic Swimming 02.10.2023

5.7.1 Noted

AS arrived

6. Affiliation of new clubs

6.1 2 clubs have affiliated to the Region – Taunton Artistic Swimming club will be active from 1st February and Cheltenham Artistic Swimming club became active on 7th January 2024. Both have separated from existing clubs.

6.2 We have 2 further clubs in process – Kings School, Taunton and an open water club from the Poole area.

7. Safeguarding

7.1 The Regional Safeguarding plan was launched at the Regional Welfare Officers day on 6th January. However some minor amendments were required to meet the new Wavepower policies which have been distributed to all Board members. A vote took place proposed by MC and seconded by AS and agreed unanimously to accept these amendments and distribute to all disciplines and publish on the website.

8. Diversity and Inclusion

8.1 A Regional DIAP (Diversity and Inclusion Action Plan) has been produced and circulated. Acceptance was proposed by RD and seconded by BA and agreed unanimously.

8.2 PR wished to minute his thanks to Mike Hawkes at SE for all of his time and guidance.

GP arrived

9 Finance Report

9.1 December figures to be prepared for the accountant

9.2 All bursary claims have been paid. GP to look at the forms and process for claiming

10 Governance

10.1 Regional Governance documents have now been finalised by SE. CR explained that we will have to go with open recruitment for Board members but she would like the Counties to provide the members for the required Audit or Scrutiny Committee. This was met with mixed reactions. A discussion followed and CR was tasked with looking at role descriptions and committee frameworks.

10.2 No current Board member is willing to take on the role of lead for Safeguarding.

10.3 Awaiting a copy of the new recommended Code of Conduct in Word format. Once received it will be circulated for all committee members to sign and return.

10.4 Guidance on staff CPD requirements to be sought from People Development. CR to action

11 Regional Weekend

11.1 All aspects of the weekend seemed well received.. Many positive comments from those that attended.

11.2 The Board agreed that a booking should be made at the same venue for the first weekend in January 2025. CR to progress

12 Pool bookings at Hengrove

12.1 Wiltshire began negotiations with Parkwood in August 2023 for a pool booking at Hengrove in June 2024. This progressed until 30 October at which time Wiltshire believed the pool was secured but on 9 January 2024 they were emailed and told the pool was no longer available.

Wiltshire are very upset that this could happen for no apparent reason.

There was an agreement drawn up between Parkwood and Bristol City Council when aquatics was reviewed and streamlined. This detailed training access and weekend competition access.

CR will try to get a copy of this agreement.

This does seem a very disappointing way to run a booking system but MC stated he had had a similar experience with Parkwood at Hutton Moor recently.

13 Regional AGM

13.1 this will be via Zoom on 24th March at 11.00

The date of the next meeting will be 10th April 2024 via Zoom

Meeting closed at 20.15